



# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER REGULAR SESSION

Held: December 27, 2021

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**INVOCATION / PLEDGE OF ALLEGIANCE:**

<b>Called To Order By:</b> Scott Klopfenstein	<b>Session Begin:</b> 7:00 p.m.	<b>Session End:</b> 07:24 p.m.	<b>Session Location:</b> Council Chambers
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**MEMBERS AND VISITORS IN ATTENDANCE:**

Mrs. Leisha Elchert	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mr. Jesse Fark	Present
Mr. James DeVine	Present	Mr. Wayne York	Present

**Employees Present:**

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Ed Maxwell	ZEO/EDD
Mike Burton	Solicitor

**Visitors Present:**

Quentin Reese	Councilman Elect
James Gooding	Councilman Elect

**APPROVAL OF MINUTES:**

**Draft Minutes As Pre-Read From The December 13, 2021 Regular Council Meeting:**

Motion To Accept The Minutes As Pre-Read	Woodruff
Secoded By:	DeVine
Aye:                    6                    Nay:                    0	Motion Carried

**PRE-SCHEDULED:**

- a. None

**OLD BUSINESS:**

- a. **ORDINANCE 2021-029** – An Ordinance Establishing New Water And Sewer Rates For The Village Of Jackson Center And Declaring An Emergency. *Third Reading*

The current ordinance 2019-021 dated August 12, 2019 pertaining to water and sewer rates will no longer be relavent as of December 31, 2021. This ordinance being presented this evening addresses water and sewer rates for years 2022, 2023 and 2024. Water rates will be increasing six (6) percent each year for water usage and three (3) percent each year for sewer usage in the years 2022, 2023 and 2024. The customer charges for water, sewer and electric will not be changing at this time. The last rate increases that were in place for 2019, 2020 and 2021 were nine (9) percent each year for water usage and fifteen (15) percent each year for sewer usage. We are presenting this ordinance as a third reading. The Village plans to perform a cost of service study in calendar 2022 and will look into adding a category of 0 to 2,000 gallons and then moving up from there. However, until this study is completed, the water and sewer rates will be increased as stated above beginning with bills due February 15, 2022.

**Motion To Adopt Ordinance 2021-029:**

<b>Second By:</b>	<b>Fark</b>
<b>Votes were:</b>	<b>Wahrer</b>
Wahrer	Aye
Fark	Aye
York	Aye
	Woodruff
	DeVine
	Elchert
	Aye
	Aye
	Aye

**NEW BUSINESS:**

- a. **ORDINANCE 2021-034** – An Ordinance Authorizing Certain Adjustments In The 2021 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2021 And Declaring An Emergency.



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This ordinance authorizes adjustments in the appropriations for year ending December 31, 2021. These adjustments are as follows: 1) Within the General Fund we are transferring appropriations in the amount of \$566.53 from appropriation account code 1000-410-300-0000 – Contractual Services to 1000-410-100-0000 Personal Services. The purpose of this transfer is to make up for a shortfall in appropriations to complete payroll in Community Planning and Zoning for the year. 2) Within the Mayor’s Court Fund we are decreasing appropriations in the amount of \$357.00. The purpose of this adjustment is to make sure that we stay in compliance with auditing standards in which appropriations cannot exceed the January first cash balance plus actual receipts. The revised appropriation budget for all funds is \$8,394,408.36.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Elchert</b>
<b><i>Second By:</i></b>				<b>Fark</b>
<b><i>Votes were:</i></b>	<b>Woodruff</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>York</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>

<b><i>Motion To Adopt Ordinance 2021-034:</i></b>				<b>Woodruff</b>
<b><i>Second By:</i></b>				<b>DeVine</b>
<b><i>Votes were:</i></b>	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>York</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>

- b. **ORDINANCE 2022-001** – An Ordinance Providing For The Employment Of Legal Counsel For The Village Of Jackson Center, Ohio, And Declaring An Emergency.  
*First Reading*

This ordinance is being presented as a first reading. The current Solicitor Contract will expire at the end of February 2022. The new contract will commence on March 1, 2022. The new contract calls for an increase in the monthly contract payment from \$312.50 a month to \$333.33 per month which is a 6.25% increase. Additional legal work that is billed by the hour will go from \$150.00 per hour to \$160.00 per hour an increase of 6.67%. Legal work that is performed by an associate will go from \$125.00 per hour to \$135.00 per hour which is an increase of 8%. This contract will be in place for 2022 and 2023.

***This Ordinance 2022-001 Will Stand As A First Reading.***

- c. **RESOLUTION 2021-017** – A Resolution Authorizing The Village Administrator To Enter Into A Contract With Heyne Construction Inc. Of Minster, Ohio For The Vehicle Storage Building Addition Construction Project And Declaring An Emergency.

The Village is planning on constructing a 4,320 square foot addition to the current Vehicle Storage building that is located at 108 East College Street. The Village solicited bids and Freytag & Associates, Inc. along with the Village held the bid opening on Friday, December 17, 2021. There were seven bids submitted with the lowest bid coming in at \$613,745.00 and the highest bid coming in at \$805,000.00. Freytag & Associates Inc. tabulated and reviewed the bids, and based on the bids being within the estimate and review with the contractor, they are recommending that the Village award the contract to the lowest and best bid submitted by Heyne Construction Inc. of Minster, Ohio. This ordinance authorizes the Village Administrator to enter into a contract with Heyne Construction Inc. for the construction of the Vehicle Storage Building Addition project for the contract amount of \$613,745.00. Hoping to complete the project by November 1, 2022.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>York</b>
<b><i>Second By:</i></b>				<b>DeVine</b>
<b><i>Votes were:</i></b>	<b>DeVine</b>	<b>Aye</b>	<b>York</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>



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Woodruff                      Aye                      Fark                      Aye

***Motion To Adopt Resolution 2021-017:***

**Wahrer**

***Second By:***

**Elchert**

<b><i>Votes were:</i></b>	<b>York</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>

d. **DISCUSSION** – Neighborhood Revitalization Projects

Metz stated that the Neighborhood Revitalization actually goes through the County Commissioners Office as a lot of the money is from a Community Development Block Grant. Therefore, the bids are turned into the Shelby County Commissioners Office, and that bid opening was last week. Metz referenced a sheet that is in the Council members packets that is the bid tabulation sheet for the Neighborhood Revitalization Projects which includes water main upgrade for East Pike and South Main Streets, curb and gutter on East Pike Street from the doctor’s office to the east corporation limits to match the other side and widen the street, and then a water main upgrade on South Main Street from Leo Street to Rising Sun and then curb and gutter from the Church out to Rising Sun and then just past Dick Regula’s out to the woods on the East side. This also includes the walking track in Tiger Trail Park, two baseball and two softball fields which includes all of the fencing and tiling, but no storage building. There will be a big detention pond installed toward the back of Tiger Trail Park as well. Metz stated that he is pleased with the bids. The low bid was \$1,908,000.00 and the high bid was \$2,125,156.80. Metz went on to say that out of the \$1,908,000, the Village’s share of this project is \$200,000. The Shelby County Commissioners need the Mayor and Council to make a recommendation to them regarding which bid the Village wants to go with.

***Motion To Recommend Going With Shinn Bros Inc. for the Neighborhood Revitalization Project:***

**York**

***Second By:***

**Woodruff**

<b><i>Votes were:</i></b>	<b>Elchert</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Woodruff</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>York</b>	<b>Aye</b>

**COMMITTEE REPORTS:**

- Finance Committee:*                      No Report
- Utility Committee:*                      No Report
- Wage & Benefits Committee:*      No Report
- Safety Committee:*                      No Report
- Public Property Committee:*      No Report

**DEPARTMENTAL REPORTS:**

- Police Chief:*      No Report
- Fire Chief:*      No Report
- ZEO/EDD:*      No Report



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#### **ADMINISTRATOR'S REPORT: December 27, 2021**

##### Electric Department

- ✿ Assisting on Hudson Drive waterline
- ✿ Ben attending Lineman School for two weeks beginning January 3<sup>rd</sup>.

##### Street Department

- ✿ Sweep Streets
- ✿ Vehicle maintenance & repairs
- ✿ Hudson Drive waterline

##### Water/Wastewater Departments

- ✿ Normal operations

##### Parks Department

- ✿ Repairs and Maintenance

##### Administrator

- ☺ Attended Bid Opening for Neighborhood Revitalization Projects for next year
- ☺ Attended the WASG Power Supply Meeting in Piqua
- ☺ Attended the SSEP Board meeting
- ☺ Attended EMA Board meeting
- ☺ Attended Joint Hydro Phase I and Meldahl Participants meeting
- ☺ Working with Bev to get 2021 closed down and preparing for a Busy 2022
- ☺ Continuing to work with Ed on great projects for JC
- ☺ Permit to Install application fee has been paid to the Ohio EPA for review and we can then go to bid on the WWTP Project
- ☺ Took off a week of well-deserved Vacation!

#### **CITIZEN COMMENT:**

None

#### **OTHER BUSINESS:**

Solicitor Mike Burton administered the Oath of Office to the newly elected Council Members that were elected on November 2, 2021. Mrs. Leisha Elchert, Mr. Jesse Fark, Mr. Quentin Reese and Mr. James Gooding were sworn in and their office terms will begin on January 1, 2022.

#### **EXECUTIVE SESSION:**

*No Executive Session Is Scheduled.*

#### **UNSCHEDULED BUSINESS:**

Mayor Klopfenstein recognized Mr. Larry Wahrer for his eighteen years of service as a member of Council. Klopfenstein presented a crystal plaque to Wahrer for his dedicated service to our Village. Klopfenstein stated that he appreciates Mr. Wahrer's dedication to our community and that the community is a better place because of him.

Klopfenstein also recognized Mr. James DeVine for his six years of service to our Village serving as a Council member. Klopfenstein stated that Mr. DeVine is a very valuable council member and he will be missed.





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**ADJOURNMENT:**

*There being no other business to come before Council.*

*Motion To Adjourn:*

Wahrer

*Seconded By:*

Devine

*Aye:*

6


*Nay:*

0

*Motion Carried*

The meeting adjourned until January 10, 2022 at 7:00 p.m. in Council Chambers.

  
Beverly A. Wren, Fiscal Officer

  
Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*