



COUNCIL MEETING

VILLAGE OF JACKSON CENTER REGULAR SESSION

Held: September 27, 2021

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 p.m.	Session End: 9:11 p.m.	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Mrs. Leisha Elchert	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Not Present	Mr. Jesse Fark	Present
Mr. James DeVine	Present	Mr. Wayne York	Present

Employees Present:

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Ed Maxwell	ZEO/EDD
Mike Burton	Solicitor
Chuck Wirick	Police Chief
David Overman	Electric Superintendent

Visitors Present:

Brandon Poddany	AMI Program Manager, AMP, Inc.
Sam Wolfe	Manager of Marketing/Member Relations, AMP, Inc.

MOTION TO EXCUSE FROM ATTENDANCE:

Motion To Excuse Karen Woodruff From Attendance:

<i>Motion To Excuse From Attendance:</i>	Elchert
<i>Seconded By:</i>	Wahrer
<i>Aye:</i> 5 <i>Nay:</i> 0	<i>Motion Carried</i>

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The September 13, 2021 Regular Council Meeting:

<i>Motion To Accept The Minutes As Pre-Read</i>	Fark
<i>Seconded By:</i>	Elchert
<i>Aye:</i> 5 <i>Nay:</i> 0	<i>Motion Carried</i>

APPROVAL OF FINANCIAL REPORT:

Our August looked good this year. Our month-to-date revenue has exceeded our month-to-date expenditures by a little over \$34,500 and our ending cash balance is running approximately nineteen percent ahead of last year. Our monthly income tax receipts were nearly \$200,000 for the month of August and we are running nearly twenty-three percent ahead of last year. Our Water, Sewer and Refuse funds are all operating in the black. However, our Electric fund is in the red and one reason for that is we wrote a check for a little over \$192,000 for a payment on our substation loan. But the month of August looks good.

To Accept The August 2021 Financial Reports As Presented:

<i>Motion To Accept The Financial Reports As Presented:</i>	Fark
<i>Seconded By:</i>	Elchert
<i>Aye:</i> 5 <i>Nay:</i> 0	<i>Motion Carried</i>

PRE-SCHEDULED:

- a. **PRESENTATION** – AMP, Inc. AMI Program (Advanced Metering Infrastructure) – Brandon Poddany and Sam Wolfe

Metz introduced Sam Wolfe and Brandon Poddany of American Municipal Power, Inc. who are present tonight to make a presentation to Council members regarding the Advanced



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Metering Infrastructure program that they are offering to AMP members. This is new technology in electric and water meters with regards to being able to read them, shut them off remotely, the consumer would be able to have an online account that would enable them to set alerts for high usage, water leaks. Metz stated that the reason that we are looking at this program is because the electric meters that we have now are just over ten years old and are at the end of their expected useful life and it is time to replace them.

Mr. Poddany proceeded to go through the slide presentation for the Mayor and Council members. This is a digital enablement platform that will enable the Village to move into a new phase of utility operations. This program will improve utility operations and reduce cost of customer service. It would give the Village the ability to remotely connect or disconnect electric service and would have enhanced customer service and communication. The AMI Technology Benefits are remote meter data collection, remote and on-demand connect and disconnect functionality, near real time data, enhanced distribution system visualization. How this benefits the Municipality is by greater convenience, reduced field visits, increased staff safety, improved power quality and reliability, increased billing accuracy. This program can be set up to alert municipal employee of outages as they occur instead of when the customer reports them. Consumers would have the ability to establish an online account in which they can view their usage, pay their bills online and set up alerts for outages or be able to establish usage levels and receive alerts if they are nearing those usage levels or exceeding those usage levels. The estimated pricing summaries were discussed and the presenters opened the floor to questions from Council members.

The Village is at the beginning stage of this project and will be looking at other options that are available and will send this to the Utility Committee to make a recommendation to Council.

OLD BUSINESS:

- a. **RESOLUTION 2021-011** – Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor And Declaring An Emergency. *Final Reading*

Each year the Shelby County Auditor presents to the Shelby County Budget Commission, the most recent assessed valuation information. The Auditor goes over the tax revenue estimates for each levy. The Budget Commission then determines the amounts and rates and authorizes the necessary tax levies certifying them to the County Auditor. The Village must send back a resolution accepting the amounts and rates by October 1st of each year. For the fiscal year 2022 the amounts required from General Property Tax approved by the Budget Commission and the County Auditor’s estimated tax rates for the Inside 10 mill limitation are \$55,776 for the Village of Jackson Center. Voters passed a 2.00 mill levy on November 6, 2018 that is Outside the 10 mill limitation and the County Auditor has estimated it will generate \$45,902. This is an increase of \$6,081 from the fiscal year 2021 estimated amounts of the inside 10 mill limitation of \$49,695 and \$64 from the outside 10 mill limitation of \$45,838. In speaking with the County Auditor’s office today, the Inside millage is based directly on the updated assessments, which went up on average by 20%. The outside millage is adjusted by the state to make sure that it stays within a reasonable amount of the last year.

Motion To Adopt Resolution 2021-011:				York
Second By:				Elchert
Votes were:	Wahrer	Aye	Fark	Aye
	DeVine	Aye	York	Aye
	Elchert	Aye		



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NEW BUSINESS:

- a. **ORDINANCE 2021-022** – An Ordinance Authorizing Certain Adjustments In The 2021 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2021 And Declaring An Emergency.

The Village received a refund/credit from a vendor for supplies and equipment that were purchased from the Coronavirus Relief Fund. Council has passed a previous appropriation increase in the amount of \$305.55 for this fund. With the receipt of the credit, the fund now received more monies that need to be sent back to the Shelby County Auditor. This amendment will increase appropriations so that the monies can be returned to the Shelby County Auditor and then the balance in the fund will be zero. This ordinance also reduces appropriations in the General Fund by 512,550 so that the Village is in compliance with audit standards.

Motion To Suspend The Three Reading Rule:				Elchert
Second By:				Fark
Votes were:	Fark	Aye	DeVine	Aye
	York	Aye	Elchert	Aye
	Wahrer	Aye		

Motion To Adopt Ordinance 2021-022:				Fark
Second By:				Elchert
Votes were:	DeVine	Aye	York	Aye
	Elchert	Aye	Wahrer	Aye
	Fark	Aye		

- b. **RESOLUTION 2021-012** – A Resolution Authorizing The Village Administrator To Enter Into A Contract With RD Jones Excavating Inc. Of Harrod, Ohio For The Hudson Lake Detention Pond II Construction Project And Declaring An Emergency.

The Village plans to construct a new detention pond by the Hudson Lake Subdivision to assist with helping control heavy rain events. The Village held a bid opening on Wednesday, August 25th with fourteen bids being received on the project. The Engineer’s estimate for the project is \$655,040.00 and the bids ranged from \$694,116.00 to \$436,763.50. Choice One Engineering has reviewed the bids and is recommending that the construction project be awarded to RD Jones excavating Inc. of Harrod, Ohio. This resolution authorizes the Village Administrator to enter into a contract with RD Jones Excavating, Inc. for the construction of the Hudson Lake Detention Pond II project. The total contract amount is \$436,763.50.

Motion To Suspend The Three Reading Rule:				Wahrer
Second By:				Fark
Votes were:	York	Aye	Elchert	Aye
	Wahrer	Aye	Fark	Aye
	DeVine	Aye		

Motion To Adopt Resolution 2021-012:				Elchert
Second By:				Wahrer
Votes were:	Elchert	Aye	Wahrer	Aye
	Fark	Aye	DeVine	Aye
	York	Aye		

- c. **RESOLUTION 2021-013** – A Resolution Authorizing The Village Administrator Of The Village Of Jackson Center To Prepare And Submit An Application To The Ohio Public Works Commission For Funding For The Water Treatment Plant Reconstruction Project In The Village And Declaring An Emergency.



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Metz stated that the current Water Treatment Facility is fifty years old and the components are reaching the end of their useful life. The Village is planning on construction of a new Water Treatment Plant to serve the growth of the Village and the ever-changing rules and regulations of the Ohio Environmental Protection Agency for the production of high-quality drinking water for consumers. This resolution authorizes the Village Administrator to apply for financial assistance under the State of Ohio Public Works Commission.

Motion To Suspend The Three Reading Rule:

				Fark
<i>Second By:</i>				Elchert
<i>Votes were:</i>	Wahrer	Aye	Fark	Aye
	DeVine	Aye	York	Aye
	Elchert	Aye		

Motion To Adopt Resolution 2021-013:

				Wahrer
<i>Second By:</i>				DeVine
<i>Votes were:</i>	Fark	Aye	DeVine	Aye
	York	Aye	Elchert	Aye
	Wahrer	Aye		

COMMITTEE REPORTS:

- Finance Committee:* No Report
- Utility Committee:* No Report
- Wage & Benefits Committee:* No Report
- Safety Committee:* No Report
- Public Property Committee:* No Report

DEPARTMENTAL REPORTS:

Police Chief: Wirick stated that the speed limit signs on South Main Street have not been installed. They are a step closer as OUPS has been out there and had marked utility locations.

Local and County first responders will participate in a community-wide hazardous materials exercise taking place on Friday, October 1, 2021 from Noon until approximately 4:00 p.m. The exercise is being conducted in order to test and improve our community's overall preparedness for an emergency event. The fictional exercise simulates a hazardous materials release. Exercise participants will simulate a wreck involving a transporter of hazardous materials and they will be treating volunteers who are pretending to be victims. This incident is not real; however, the response activities during the fictional exercise will be practiced in a manner that is as realistic as possible. First responders, state and local officials, other government agencies and private sector partners will be participating. The exercise location will be at the former Airstream Main Facility (419 West Pike Street) and the areas where the exercise will take place will be clearly marked. For the public's safety, and in order to complete the exercise in a realistic environment, the exercise area will not be open to the public.

We are putting in for a grant to purchase a vest for K-9 Corey so that he is protected as he goes about his duties. If we are approved, it will be no cost to the Village. The grant is from Vested Interest.

Karen Woodruff arrived at the meeting at 8:27 p.m.



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Fire Chief: No Report

ZEO/EDD: Planning Commission met last week and reviewed the plans for Hudson Lake Subdivision Phase III. The Planning Commission made some recommendations for some changes to their plats. Approval will be forthcoming once those changes have been made and reviewed by the Village Administrator and the Zoning Enforcement Officer. Maxwell stated that he hopes that they will be able to bring the revised Hudson Lake Subdivision Phase III plans to Council in October for approval.

Maxwell reported that he spoke with Renee of Southern-ish Kitchen which has been closed for the last couple of weeks. Renee explained that all of her employees are Family and that they have all been feeling ill and decided to close as to not risk cooking for the public. They are planning to be open on Friday and will be providing the food for the participants of the emergency exercise that is going on Friday as well.

ADMINISTRATOR'S REPORT: September 27, 2021

Electric Department

- Assisting Street Department on Washington Street curb and gutter
- David attended AMP annual Conference

Street Department

- Washington Street extension

Water/Wastewater Departments

- Normal operations

Parks Department

- Mowing/Spraying
- Preparing/painting Soccer Fields

Administrator

- ☺ Attended bi-weekly COVID-19 update by ODH says Shelby County is at 212 active cases which is an increase from 164 cases last week. Shelby County stands at 31.66% vaccinated and Ohio stands at 51.22% vaccinated.
- ☺ Attended EMA Board Meeting
- ☺ Attended AMP Prairie State Meeting
- ☺ Chief Wirick and I attended a meeting for the LEPC Full Scale Exercise scheduled for October 1st to be held here in JC.
- ☺ Met with Efficiency Smart
- ☺ Attended annual AMP Conference
- ☺ Working on 2022 Appropriation Budget
- ☺ Continuing to work with Ed on great projects for JC

CITIZEN COMMENT:

None

OTHER BUSINESS:

Mayor Klopfenstein shared with Council members a Proclamation from the Ohio Secretary of State that "As of the result of the Federal Census of 2020 for the State of Ohio and the



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various political subdivisions having been officially made known to me, I, Frank LaRose, Secretary of State of the State of Ohio, complying with the provisions of Section 703.06 of the Revised Code of the State of Ohio, do hereby make proclamation that the municipality of Jackson Center in Shelby County, Ohio according to said Federal Census of Two Thousand Twenty has a population of 1,441 and shall, from and after thirty days from date of this proclamation be known as a Village by virtue of and in accordance with said Section 703.06 of the Revised Code of the State of Ohio". This result is down by twenty-one from the 2010 Census that was conducted.

EXECUTIVE SESSION:

<i>Motion To Enter Into Executive Session For The Purpose Of Discussing The Purchase Or Sale Of Real Estate:</i>				York
<i>Second By:</i>				Elchert
<i>Votes were:</i>	DeVine	Aye	York	Aye
	Elchert	Aye	Wahrer	Aye
	Woodruff	Aye	Fark	Aye

Mayor Klopfenstein Declared Executive Session Concluded At: 9:10 p.m.

UNSCHEDULED BUSINESS:

None

ADJOURNMENT:

There being no other business to come before Council.

<i>Motion To Adjourn:</i>				Fark
<i>Seconded By:</i>				Wahrer
<i>Aye:</i>	6	<i>Nay:</i>	0	<i>Motion Carried</i>

The meeting adjourned until October 11, 2021 at 7:00 p.m. in Council Chambers.



Beverly A. Wren, Fiscal Officer



Scott Klopfenstein, Mayor

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.