



# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER REGULAR SESSION

Held: April 26, 2021

Page 1 of 5

**INVOCATION / PLEDGE OF ALLEGIANCE:**

<b>Called To Order By:</b> Scott Klopfenstein	<b>Session Begin:</b> 7:00 p.m.	<b>Session End:</b> 8:07 p.m.	<b>Session Location:</b> Family Life Center
--	------------------------------------	----------------------------------	--

**MEMBERS AND VISITORS IN ATTENDANCE:**

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

**Employees Present:**

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Ed Maxwell	ZEO/EDD
Jerry Davis	Fire Chief

**Visitors Present:**

Tyler Overman	Anna Rescue
David Klopfenstein	Anna Rescue

**APPROVAL OF MINUTES:**

***Draft Minutes As Pre-Read From The April 12, 2021 Regular Council Meeting:***  
*Motion To Accept The Minutes As Pre-Read*

<i>Seconded By:</i>	<i>DeVine</i>
<i>Aye:</i> 6 <i>Nay:</i> 0	<i>Gloyeske</i>

*Motion Carried*

**APPROVAL OF FINANCIAL REPORT:**

Wahrer stated that the Finance Committee met just prior to this meeting to review the February and March monthly financial reports. Wahrer stated that in February, revenue exceeded expenditures by \$168,482, but that monthly revenue was less than last year at this time by 26%. However, monthly expenditures were down by 41% from last years expenditures at this time. Our ending cash balance was up by 4.2% up from last year at this time. Income tax disbursements for February were \$183,443 which is 23.2% less than disbursements received last year at this time. Year-to-date our income tax disbursements are down by 16.39%. Wahrer reported that all funds finished in the black for the month with the exception of the Refuse Operating fund which is in the red by a little over \$1,900.

Wahrer stated that for the month of March, revenue was less than expenditures by \$21,320. Monthly revenue is down by almost 25% from this time last year and year-to-date revenue is down nearly 23% from last year at this time. Month-to-date expenditures were \$312,673 or 16.67% less than last March. Our ending cash balance is \$30,524 more than last year at this time and is nearly 28% more than 2016 at this time. Income Tax disbursements for the month were \$113,218.71 which is 8.95% less than March of 2020. Year-to-date, disbursements out down by 14.63% from last year at this time. All funds finished the month in the black except for the General Fund which was in the red by \$79,437 and the Refuse Operating Fund which was in the red by \$145. Large expenditures for the month included the annual principal and interest payment on the real estate acquisition bond notes of \$136,089 and a loan payment on the swimming pool upgrades of \$45,128.

The reduction of income tax disbursements continues to be of concern and the Village wants to remind local businesses that income tax should still be withheld from employees that are working from home.

***To Accept The February & March 2021 Financial Reports As Presented:***

<i>Motion To Accept The Financial Reports As Presented:</i>	<i>Woodruff</i>
<i>Seconded By:</i>	<i>Gloyeske</i>
<i>Aye:</i> 6 <i>Nay:</i> 0	<i>Motion Carried</i>



# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER REGULAR SESSION

Held: April 26, 2021

Page 2 of 5

**PRE-SCHEDULED:**

- a. Anna Rescue ~ New Squad Unit – David Klopfenstein introduced Tyler Overman as a Trustee with Anna Rescue. Mr. Klopfenstein and Mr. Overman showed the new truck to the Mayor and Council Members. This unit will be put into service the first of May.
- b. Permanent Appointment to the Jackson Center Fire Department
  - i. Coltin J. Rose
  - ii. Benjamin S. Shuster

These two gentlemen have completed their Fire Fighter Level I Certification with the State of Ohio.

**Motion To Permanently Appoint Coltin J. Rose To The Jackson Center Volunteer Fire Department:** **Wahrer**

**Second By:** **Elchert**

<b>Votes were:</b>	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>

**Motion To Permanently Appoint Benjamin S. Shuster To The Jackson Center Volunteer Fire Department:** **Gloyeske**

**Second By:** **DeVine**

<b>Votes were:</b>	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>

**OLD BUSINESS:**

- a. None

**NEW BUSINESS:**

- a. **ORDINANCE 2021-008** – An Ordinance Authorizing Certain Adjustments In The 2021 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2021 And Declaring An Emergency.

This ordinance is authorizing the following adjustments in the 2021 Appropriation Budget. Within the Sewer Operating Fund we will be increasing the appropriation budget under contractual services by \$56,000 for expenditures regarding engineering fees for the Wastewater Treatment Plant Project. With this increase, the appropriation budget for the Sewer Operating Fund will be \$522,036.31. In the Neighborhood Revitalization Projects Fund, we are reducing the appropriation budget by \$483,000 in capital outlay since we did not receive the ODNR Grant Award. The revised appropriation budget for this fund will be \$1,200,000. With both of these amendments, the revised appropriation budget for all funds will be \$10,045,012.68.

**Motion To Suspend The Three Reading Rule:** **Gloyeske**

**Second By:** **Wahrer**

<b>Votes were:</b>	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>

**Motion To Adopt Ordinance 2021-008:** **Fark**

**Second By:** **Woodruff**

<b>Votes were:</b>	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>



# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: April 26, 2021

Page 3 of 5

**Gloyeske                      Aye                      Wahrer                      Aye**

- b. **RESOLUTION 2021-005** – A Resolution To Approve The Schedule To Masters Services Agreement For Participation In Key Accounts Services Program With American Municipal Power, Inc. And Authorize The Village Administrator To Execute The Aforementioned Schedule And Declaring An Emergency.

This resolution will approve the schedule to Master Services Agreement for participation in the Key Accounts Services program with AMP and to authorize the Village Administrator to execute the schedule. Our electric utility system services large customer accounts, which are known as “Key Accounts” that affect directly or indirectly the economic welfare of the Municipality. The Master Services Agreement looks to AMP for providing a qualified person or Key Accounts Representative who provides support including information, education, guidance, and technical services expertise to the Municipalities Key Accounts. This schedule will be from the date it is signed and will expire on December 31, 2021. The annual fee of \$3,600 entitles the Municipality to either 30 hours of labor or up to 16 Key Account Reports. Any additional AMP labor will be billed at a discounted hourly rate of \$80/hr. Services provided may include: Annual Reports plus monthly energy use and cost tracking, grant and loan opportunity facilitation, energy use analysis, engineering and technical support, low-cost/no-cost energy audit, low-cost single system assessment.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Elchert</b>
<b><i>Second By:</i></b>				<b>DeVine</b>
<b><i>Votes were:</i></b>	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>

<b><i>Motion To Adopt Resolution 2021-005:</i></b>				<b>DeVine</b>
<b><i>Second By:</i></b>				<b>Fark</b>
<b><i>Votes were:</i></b>	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>

#### **COMMITTEE REPORTS:**

- Finance Committee:*                      No Report
- Utility Committee:*                      No Report
- Wage & Benefits Committee:*      No Report
- Safety Committee:*                      No Report
- Public Property Committee:*        No Report

#### **DEPARTMENTAL REPORTS:**

- Police Chief:*    No Report
- Fire Chief:*     We have made a call with the new truck last Saturday, turned out to be a false alarm so we didn't have to use it.
- ZEO/EDD:*
  - The Regula/METZCOM and Village transaction is complete as of last Tuesday
  - Bruce and I met with Choice One regarding ten projects.
  - Bruce and I also had a meeting with Matt Staugler of Small Nation of Bellefontaine. They are very interested in Jackson Center and helping us out with some development.



# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: April 26, 2021

Page 4 of 5

- Tomorrow meeting with a potential investor in the community
- Thursday we have a meeting with ODOT regarding the traffic signal on the west end of the Village
- Assisting an existing business with a potential new location within the Village
- We are still researching the chicken issue, I am stilling obtaining legislation from other villages to help us lay out our strategy
- Consider whether we want to still meet here or if we want to move back to council chambers.
- Members feel comfortable going back to our Council Chambers for our regular meetings.

#### **ADMINISTRATOR'S REPORT: April 26, 2021**

##### Electric Department

- Changing electric poles
- We will be having some ultrasound performed on our poles this summer to replace poles that are weak

##### Street Department

- Crack sealing

##### Water/Wastewater Departments

- Normal operations
- Met with Poggemeyer Design Group for Wastewater Treatment Plant Project
- Met with Access Engineering to start work on new Water Treatment Plant

##### Parks Department

- Mowing has begun

##### Administrator

- ☺ Attended weekly COVID-19 update by Shelby County EMA
- ☺ Virtual Safety meeting with AMP
- ☺ Met with Pool Manager and Lifeguards
- ☺ Attended AMP's 2 day virtual conference
- ☺ Ed and I met with Matt Staugler from Small Nations
- ☺ Met with Poggemeyer for WWTP Project
- ☺ Attended AMP Joint JV meeting
- ☺ Ed and I met with Choice One to update our ongoing projects
- ☺ Met with Access Engineering to start work on new WTP
- ☺ We are going to hold off on Leininger Lane this year
- ☺ We are going to extend Washington Street from Lacial to the end of the current Village lot, curb, cutter and water main.
- ☺ We will start cleaning up the pool next week so that we can open May 28<sup>th</sup>.

#### **CITIZEN COMMENT:**

None

#### **OTHER BUSINESS:**

Mayor Klopfenstein shared an article that was in the Sidney Daily Newspaper on Friday, April 23rd regarding the Village of Minster passing a resolution objecting to the passage of a Ohio HB 157 that would require the refund of Village income tax to employees who lived



# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER REGULAR SESSION

Held: April 26, 2021

Page 5 of 5

outside of the Village Corporation limits and worked from home during the pandemic. House Bill 157 would require the village to issue income tax refunds going back to March 2020. The Ohio Municipal League asked that every municipality write a letter to their representatives asking House Bill 157 not be passed. Metz stated that he wrote a letter in which he himself and the Village Fiscal Officer signed opposing HB 157 and sent the letter to Susan Manchester and Matt Huffman.

Mayor Klopfenstein referenced an article in the Shelby County Sizzles Spring newsletter regarding the National Award received by Jackson Center Electric for first place excellence in Safety Award during the American Public Power Association's 2021 Engineering and Operations Technical Conference that was held virtually, March 23-24. Mayor Klopfenstein asked Bruce to let the Electric Department know that we (the Mayor and Council) are very proud of them and their accomplishment.

**EXECUTIVE SESSION:**

<b>Motion To Enter Into Executive Session For The Purpose Of Discussing The Purchase Or Sale Of Real Estate at 7:53 p.m.</b>				<b>Fark</b>
<b>Second By:</b>				<b>Gloyeske</b>
<b>Votes were:</b>	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>

**Mayor Klopfenstein Declared Executive Session Concluded At:** 8:07 p.m.

**UNSCHEDULED BUSINESS:**


None

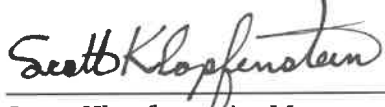
**ADJOURNMENT:**

**There being no other business to come before Council.**

<b>Motion To Adjourn:</b>				<b>Woodruff</b>
<b>Seconded By:</b>				<b>Wahrer</b>
<b>Aye:</b>	<b>6</b>	<b>Nay:</b>	<b>0</b>	<b>Motion Carried</b>

The meeting adjourned until May 10, 2021 at 7:00 p.m. in Council Chambers.

  
\_\_\_\_\_  
Beverly A. Wren, Fiscal Officer

  
\_\_\_\_\_  
Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*