



COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: April 12, 2021

Page 1 of 6

INVOCATION / PLEDGE OF ALLEGIANCE:

| | | | |
|----------------------------|-----------------------|---------------------|--------------------------|
| Called To Order By: | Session Begin: | Session End: | Session Location: |
| Scott Klopfenstein | 7:00 p.m. | 8:30 p.m. | Council Chambers |

MEMBERS AND VISITORS IN ATTENDANCE:

| | | | |
|---------------------|---------|---------------------|---------|
| Dr. Ken Gloyeske | Present | Mr. Larry Wahrer | Present |
| Mrs. Karen Woodruff | Present | Mrs. Leisha Elchert | Present |
| Mr. Jesse Fark | Present | Mr. James DeVine | Present |

Employees Present:

| | |
|-------------|-----------------------|
| Bruce Metz | Village Administrator |
| Bev Wren | Fiscal Officer |
| Jerry Davis | Fire Chief |
| Mike Burton | Solicitor |

Visitors Present: Wayne York Barb Wiswell

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The March 22, 2021 Regular Council Meeting:
Motion To Accept The Minutes As Pre-Read

| | |
|---------------------|--------|
| <i>Seconded By:</i> | Fark |
| | DeVine |

| | | | | |
|-------------|---|-------------|---|-----------------------|
| <i>Aye:</i> | 6 | <i>Nay:</i> | 0 | <i>Motion Carried</i> |
|-------------|---|-------------|---|-----------------------|

PRE-SCHEDULED:

a. None

OLD BUSINESS:

a. None

NEW BUSINESS:

- a. **ORDINANCE 2021-007** – An Ordinance Authorizing Certain Adjustments In The 2021 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2021 And Declaring An Emergency.

This ordinance authorizes certain adjustments of the 2021 appropriations within the General Fund. Appropriations in the General Fund will be increased in the amount of \$420,000 to allow for the purchase of 18.819 acres of real property for the purpose of constructing a detention basin on the East side of the Village to collect storm water. The revised appropriation budget for the General Fund is \$4,454,160.17 and the revised appropriation budget for all funds is \$10,052,012.68. This transaction will close next Tuesday.

Motion To Suspend The Three Reading Rule:

| | |
|--------------------|----------|
| <i>Second By:</i> | Wahrer |
| | Woodruff |
| <i>Votes were:</i> | |
| Wahrer | Aye |
| Elchert | Aye |
| DeVine | Aye |
| Woodruff | Aye |
| Fark | Aye |
| Gloyeske | Aye |

Motion To Adopt Ordinance 2021-007:

| | |
|--------------------|----------|
| <i>Second By:</i> | Fark |
| | Gloyeske |
| <i>Votes were:</i> | |
| Woodruff | Aye |
| Fark | Aye |
| Gloyeske | Aye |
| Elchert | Aye |
| DeVine | Aye |
| Wahrer | Aye |



COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: April 12, 2021

Page 2 of 6

- b. **RESOLUTION 2021-003** – A Resolution Authorizing The Village Administrator To Enter Into A Contract With Poggemeyer Design Group For Engineering For the Village Wastewater Treatment Plant Improvements Project And Declaring An Emergency.

This resolution authorizes the Village Administrator to enter into a contract with Poggemeyer Design Group for engineering services regarding the Wastewater Treatment Plant improvements. The Village plans to replace the RAS/WAS screw pumps and dried sludge cake screw conveyor. Our current pumps are very dated back to 1989. The services provided by Poggemeyer Design Group consists of engineering design, bidding services and construction services. The total contract amount for the project is \$56,000.

| | | | | |
|--|----------------|------------|-----------------|-----------------|
| Motion To Suspend The Three Reading Rule: | | | | Gloyeske |
| Second By: | | | | Wahrer |
| Votes were: | Elchert | Aye | Fark | Aye |
| | DeVine | Aye | Gloyeske | Aye |
| | Wahrer | Aye | Woodruff | Aye |

| | | | | |
|---|-----------------|------------|----------------|-----------------|
| Motion To Adopt Resolution 2021-003: | | | | Woodruff |
| Second By: | | | | Wahrer |
| Votes were: | Fark | Aye | DeVine | Aye |
| | Gloyeske | Aye | Wahrer | Aye |
| | Woodruff | Aye | Elchert | Aye |

- c. **RESOLUTION 2021-004** – A Resolution Authorizing The Village Administrator To Enter Into A Loan Agreement For The Purpose Of Securing Funds For The Purchase Of 19 Acres Of Real Property From METZCOM LLC. For The Purpose Of Installing A Detention Pond To Assist The Village With Flooding Issues In The East End Of The Village With Peoples Federal Savings And Loan Association Of Jackson Center And Declaring An Emergency.

This resolution will authorize the Village Administrator to enter into a loan agreement with Peoples Federal Savings and Loan Association in the amount of \$420,000 for the purpose of securing funds for the purchase of 18.19 acres of real property from METZCOM LLC. The Village will use this real property for the construction of a detention basin to assist with flooding issues on the East end of the Village. This will be a short term promissory note that will be repayable in 90 days at an interest rate of 2.75%.

| | | | | |
|--|----------------|------------|-----------------|---------------|
| Motion To Suspend The Three Reading Rule: | | | | DeVine |
| Second By: | | | | Fark |
| Votes were: | DeVine | Aye | Gloyeske | Aye |
| | Wahrer | Aye | Woodruff | Aye |
| | Elchert | Aye | Fark | Aye |

| | | | | |
|---|-----------------|------------|----------------|-----------------|
| Motion To Adopt Resolution 2021-004: | | | | Woodruff |
| Second By: | | | | Elchert |
| Votes were: | Gloyeske | Aye | Wahrer | Aye |
| | Woodruff | Aye | Elchert | Aye |
| | Fark | Aye | DeVine | Aye |

COMMITTEE REPORTS:

Finance Committee: No Report

Utility Committee: No Report

Wage & Benefits Committee: No Report



COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: April 12, 2021

Page 3 of 6

Safety Committee:

The ladder truck has passed its test on March 31st. We have placed the ladder truck into service today. Colton Rose and Ben Shuster are now certified and at the next council meeting we will need to bring them off of probationary and appoint them permanently.

Public Property Committee: No Report

DEPARTMENTAL REPORTS:

Police Chief: No report.

Fire Chief: No report.

ZEO/EDD:

1. Upon passage of the ordinance and two resolutions on the agenda tonight, closing with METZCOM for the 18+ acres they obtained from Regula is scheduled to take place on April 20, 2021. We will be borrowing money short term and roll that short term note into a construction loan once the plans are finalized and bids have been received. All loans are local with a 2.75% rate of interest.
2. Plans to transfer the village-owned Washington Street property to the C.I.C. for sale to Dad's Life, LLC are progressing and should close on or before Friday, May 28th.
3. Museum property is being surveyed and replatted into new lots, including a 10' strip from the west side that we intend to offer to Mr. Mike Metz to eliminate any permanent easement issues for the driveway and his utilities.
4. Monday, April 19th at 2:00 p.m., Bruce, Ed, and Mayor Klopfenstein will be meeting via Zoom with Matt Staugler from Small Nation (Jason Duff's Development Group). We will be discussing avenues of economic development for the Village and ways to incorporate local investors into the process. Plans will hopefully be made for a trip to the revitalized and reshaped downtown Bellefontaine to meet with some of the entrepreneurs that have invested with businesses in that community. A full day may be needed to tour and discuss options for Jackson Center. Both Matt and Jason have expressed enthusiasm for the potential of Jackson Center. They have worked with many small cities and villages across Ohio and beyond. (i.e. Bellefontaine, Marion, Troy, Van Wert, Wapakoneta, McComb and several others.) Any Council Member interested in attending the tour and presentation when scheduled, should let Bruce or Ed know so we can plan accordingly. We hope to incorporate other Community leaders from the Growth Association and the Community Investment Corporation.
5. Due to the expense of several projects in 2021, the Leininger Lane project will not be completed until 2022. Since there will be a delay on behalf of the Village, we have exchanged some of the recycled concrete with the Jackson Center UMC for the gravel and concrete will be obtaining from them during construction. The recycled concrete is used for a base for their parking lot project/extension which will serve the community as extra parking in the downtown area.
6. Ed now meets with Regional Planning on a monthly basis as part of their executive meeting. Will hopefully be valuable to the Village when funding is available for future projects. Ed is now the Vice President of the Regional Planning Board.
7. At the next meeting he will have a report on golf carts and chickens.



COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: April 12, 2021

Page 4 of 6

ADMINISTRATOR'S REPORT: April 12, 2021

Electric Department

- Changing electric poles
- Annual Substation Testing

Street Department

- Helped with water leaks
- Crack Sealing
- Vehicle and Equipment Maintenance

Water/Wastewater Departments

- Normal operations
- Worked on a couple of water leaks

Parks Department

- Mowing has begun

Administrator

- ☺ Attended weekly COVID-19 update by Shelby County EMA
- ☺ Virtual Safety meeting with AMP
- ☺ EMA Advisory Board meeting
- ☺ Attended FFA Advisory Board meeting
- ☺ Met with Choice One on project updates
- ☺ Met with Pavement Technologies for review of streets for rejuvenation
- ☺ City, County, Village SSEP meeting
- ☺ Attended Housing Council meeting
- ☺ Submitted CRA reports to the State for 2020
- ☺ Attended Utility Committee meeting, we went through a presentation on an electric vehicle charger. The committee has decided to try one and put it up by the movie theatre.
- ☺ Attended Park and Pool Committee meeting, to date we have eight guards, one manager and two that can fill some part time slots. We are shooting to open on May 28th.
- ☺ Have been getting a lot of complaints regarding NK Telco subcontractor and not repairing spots in a timely manner, Bruce will get in touch with NK Telco tomorrow.
- ☺ We have been going through about a three-month process of choosing an Engineer for the Water Treatment Plant project. We have completed and tabulated the scores and invited the top three in for an interview. The committee has unanimously chosen Access Engineering as their first choice. Gloyeske stated that the typical engineering fees from Access are lower than the other firms.
- ☺ The asset management plan for the Wastewater Treatment plan is complete and we will be setting a meeting up with them to go over it.
- ☺ The American Rescue Plan Act our amount for 287,237.03. Half this year, half next and use it up by the end of 2024.
- ☺ The Ohio House Ways and Means Committee is holding hearings on Sub. HB 157 which was drafted to repeal Section 29 of HB 1987 regarding the temporary COVID-19 withholding provision. Currently the Village is still collecting income tax from employees working from home that work for an Employer that is located in Jackson Center. If this is repealed, then the Village would no longer be able to collect an income tax on salaries and wages of employees that work from home. Council members were given a packet containing a report completed by the Great Ohio Policy Center and were encouraged to contact the state representatives regarding this issue.



COUNCIL MEETING

VILLAGE OF JACKSON CENTER REGULAR SESSION

Held: April 12, 2021

Page 5 of 6

MOTION:

Motion To Proceed With Preparing A Resolution To Enter Into A Contract With Access Engineering For Engineering Services Regarding The Water Treatment Plant Project:

| | |
|---------------------------------|---------------------------------|
| <i>Motion To Proceed</i> | <i>Gloyeske</i> |
| <i>Seconded By:</i> | <i>Fark</i> |
| <i>Aye: 6</i> | <i>Nay: 0</i> |
| <i>Motion Carried</i> | |

CITIZEN COMMENT:

Mayor Klopfenstein then gave the floor to Barb Wiswell. Wiswell stated that she moved to Jackson Center from Lima, Ohio about three years ago. She stated that Lowes is giving away 100, 10,000 gift cards to spruce up your town. Ms. Wiswell stated that she sent a letter in hoping that we might be able to win some money to spruce up our village. She said that we would not have to pay anything and that they would do all of the work. She said that she would like to see a shelter house built in blossom village or some picnic tables. She stated that she should find out the 19th of this month.

Wayne York state that he would like to go on the Bellefontaine trip with council members when it is scheduled.

OTHER BUSINESS:

None

EXECUTIVE SESSION:

Motion To Enter Into Executive Session For The Purpose Of Discussing The Purchase Or Sale Of Real Estate: *DeVine*

| | |
|--|-----------------|
| <i>Second By:</i> | <i>Woodruff</i> |
| <i>Time Executive Session Entered: 7:56 p.m.</i> | |

| | | | | |
|--------------------|----------------|------------|-----------------|------------|
| <i>Votes were:</i> | <i>Wahrer</i> | <i>Aye</i> | <i>Woodruff</i> | <i>Aye</i> |
| | <i>Elchert</i> | <i>Aye</i> | <i>Fark</i> | <i>Aye</i> |
| | <i>DeVine</i> | <i>Aye</i> | <i>Gloyeske</i> | <i>Aye</i> |

Mayor Klopfenstein Declared Executive Session Concluded At: *8:29 p.m.*

UNSCHEDULED BUSINESS:

None

ADJOURNMENT:

There being no other business to come before Council.

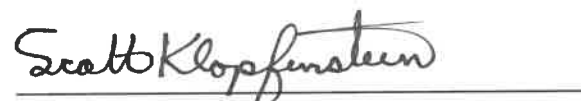
Motion To Adjourn: *Gloyeske*

Seconded By: *Wahrer*

| | | |
|---------------------------------|---------------------------------|-----------------------|
| <i>Aye: 6</i> | <i>Nay: 0</i> | <i>Motion Carried</i> |
|---------------------------------|---------------------------------|-----------------------|

The meeting adjourned until April 26, 2021 at 7:00 p.m. at the Family Life Center.


Beverly A. Wren, Fiscal Officer



Scott Klopfenstein, Mayor



COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: April 12, 2021

Page 6 of 6

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.