



COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: February 22, 2021

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 p.m.	Session End: 7:49 p.m.	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present: Bruce Metz Village Administrator
 Bev Wren Fiscal Officer
 Ed Maxwell ZEO/EDD

Visitors Present: Wayne York

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The February 8, 2021 Regular Council Meeting:

Motion To Accept The Minutes As Pre-Read Elchert

Seconded By: Fark

<i>Aye:</i> 6	<i>Nay:</i> 0	<i>Motion Carried</i>
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APPROVAL OF FINANCIAL REPORT:

Wahrer stated that the Finance Committee met just prior to this meeting to review the December 2020 and January 2021 Monthly Financial Reports. Wahrer stated that he would just touch lightly on the month of December. Our expenditures exceeded our income by \$158,000. However, a lot of checks were written prior to the end of the year and five of those checks totaled over \$187,000. Those items were the purchase of the Ladder Truck for the Fire Department, Debt Service on loans, purchase and installation of video and surveillance equipment and checks to C & J Electric for multiple projects. So it was kind of a clean up the end of year kind of thing. On the positive side our income tax receipts for December \$126,000, which was \$20,621 more than December 2019. Looking at the year 2020 our total income was \$218,784 more than expenditures. However, our income tax receipts down 6% our roughly \$92,000 compared to 2019 and of course COVID-19 is what has impacted our income tax receipts. We are probably lucky that it didn't end of being worse. Our ending cash balance was still 4.25% more than 2019, and with the exception of the Refuse Fund, the Electric, Water and Sewer Funds all finished in the black.

Moving on to January of this year, we started our first month in the black by a little over \$19,000. Our income tax receipts were down \$10,000 compared to last year, but we should make that up as the year progresses. Our enterprise funds of sewer, water and electric all ended the month in the black. So we are off to a good start, but with all of the projects that are scheduled, we are probably going to have an ever changing financial picture.

To Accept The December 2020 and January 2021 Financial Reports As Presented:

Motion To Accept The Financial Reports As Presented: Woodruff

Seconded By: DeVine

<i>Aye:</i> 6	<i>Nay:</i> 0	<i>Motion Carried</i>
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PRE-SCHEDULED:

a. None

OLD BUSINESS:



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- a. None

NEW BUSINESS:

- b. None

COMMITTEE REPORTS:

Finance Committee: No Report

Utility Committee: No Report

Wage & Benefits Committee: No Report

Safety Committee: No Report

Public Property Committee: No Report

DEPARTMENTAL REPORTS:

Police Chief: Mayor Klopfenstein stated that Chief Wirick is working on some vehicles. I think we all know where there are some vehicles parked that we have been plowing around all winter and some other vehicles that aren't moved that should be moved. He is going to work on that and Bruce is also going to put a reminder in the newsletter.

Fire Chief: No Report

ZEO/EDD: Maxwell stated that we are working on several different things, Chief did get on facebook today and he will deliver a paper to individual to get those vehicles take care of. I have assisted Bruce with rating the RFQ's for the Water Treatment Plant project. Still don't know who purchase the US bank building and I'm stilling trying to find that out. Did get calls on a second financial institution that is still interested in this community. We are still on their radar. Assisted last week doing a couple of exit interview with the police department, we did not learn anything exceptional but did learn a few things that we will look at in the future.

ADMINISTRATOR'S REPORT: February 22, 2021

Electric Department

- Clearing trees and brush to move lane by Trusted Transportation property on South Main
- David and Bruce met with AMP for discussion on Electric vehicles and charging stations
- Assist with Snow and Ice Removal

Street Department

- Snow and Ice Removal
- Clearing trees and brush to move lane by Trusted Transportation property on South Main
- Vehicle and Equipment Maintenance

Water/Wastewater Departments

- Normal operations



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- Reviewing RFQ for Water Treatment Facility

Parks Department

- Assist with Snow and Ice Removal
- Clearing trees and brush to move lane by Trusted Transportation property on South Main
- Service and maintenance on Park Equipment

Administrator

- ☺ Attended weekly COVID-19 update by Shelby County EMA
- ☺ Attended Sidney-Shelby Economic Partnership (SSEP) meeting
- ☺ Reviewing RFQ's for Water Treatment Facility
- ☺ Working on 5 year Capital Plan
- ☺ Attended EMA Board Meeting
- ☺ Bev and Bruce Met wit Huntington Bank/via Teams Meeting
- ☺ Attended OML webinar on navigating grants and tips to locating and applying for grants
- ☺ 5 virtual meetings with AMP
- ☺ 1 virtual Safety meeting with AMP
- ☺ Metz reviewed with Council, spreadsheets that show projects taken on in 2016, 2017, 2018, 2019 and 2020. He also gave members sheets projecting projects for 2021, 2022, 2023, 2024 and 2025 for the next five years.
- ☺ Metz then passed out a Water and Sewer survey that was prepared by the City of Oakwood showing 63 communities that responded to the survey. Metz pointed out where the Village of Jackson Center falls in with the other communities that reported. We would have been 21st lowest out of the 63 respondents.
- ☺ Price to redo the basketball courts in the park came back \$53,000, they will be done like the tennis courts were completed. Park Superintendent went back to the vendor and negotiated a lower price at \$49,000 Council members felt we should move forward with the project
- ☺ We are going to keep our PCA on the electric and .101 cents for another six months. The rate is actually .11637, but were are able to get that knocked down because of Airstream's usage.

CITIZEN COMMENT:

None

OTHER BUSINESS:

None

EXECUTIVE SESSION:

<i>Motion To Enter Into Executive Session For The Purpose Of Discussing The Purchase Or Sale Of Real Estate:</i>				Wahrer
<i>Second By:</i>				Woodruff
<i>Time Executive Session Entered:</i>				7:34 pm
<i>Votes were:</i>	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
<i>Mayor Klopfenstein Declared Executive Session Concluded At:</i>				7:49 pm

UNSCHEDULED BUSINESS:

None



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ADJOURNMENT:


There being no other business to come before Council.

<i>Motion To Adjourn:</i>				Gloyeske
<i>Seconded By:</i>				Wahrer
<i>Aye:</i>	6	<i>Nay:</i>	0	<i>Motion Carried</i>

The meeting adjourned until March 8, 2021 at 7:00 p.m. at the Family Life Center.



 Scott Klopfenstein, Mayor



 Beverly A. Wren, Fiscal Officer

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.