

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: February 10, 2020

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**INVOCATION / PLEDGE OF ALLEGIANCE:**

<b>Called To Order By:</b>	<b>Session Begin:</b>	<b>Session End:</b>	<b>Session Location:</b>
Scott Klopfenstein	7:00 p.m.	8:30 p.m.	Council Chambers

**MEMBERS AND VISITORS IN ATTENDANCE:**

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Not Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

**Employees Present:**

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Ed Maxwell	ZEO/EDD
Mike Burton	Solicitor

**Visitors Present:**

Wayne York	
Matt Clayton	Sidney Daily News
Ryan Lefeld	Choice One Engineering
Zach Liebrecht	Plastipak Packaging Research & Development

**MOTION TO EXCUSE FROM ATTENDANCE:**

**Motion To Excuse Mrs. Karen Woodruff From Attendance:**

<i>Motion To Excuse From Attendance:</i>	Gloyeske
<i>Seconded By:</i>	Wahrer
<i>Aye:</i> 5 <i>Nay:</i> 0	<i>Motion Carried</i>

**APPROVAL OF MINUTES:**

**Draft Minutes As Pre-Read From The January 27, 2020 Regular Council Meeting:**

<i>Motion To Accept The Minutes As Pre-Read</i>	DeVine
<i>Seconded By:</i>	Fark
<i>Aye:</i> 5 <i>Nay:</i> 0	<i>Motion Carried</i>

**PRE-SCHEDULED:**

- a. Ryan Lefeld, P.E., Choice One Engineering – Storm Water Study

Metz introduced Ryan Lefeld of Choice One Engineering who went over the Storm Water Study with the Mayor and Council members.

The Village requested that Choice One engineering prepare a stormwater study and present the recommended improvements for the drainage shed on the north and east side of the Village, mostly consisting of the area east of the CSX railroad to the Village corporation limits. This drainage shed flows west or north where it either flows under the existing railroad or it flows north through the thirty-six inch culvert and drains into the Jackson Center creek. The purpose of the drainage analysis is to identify the existing impacts of different storm return probabilities on the existing drainage shed and advise the Village of possible improvements to help alleviate and or manage the flooding impacts that currently occur. The area of the study consisted of approximately 504.09 acres broken into ten different drainage sheds some of which are outside of the corporation limits and flow generally from south to north. The watershed areas consist of approximately 47% residential development and commercial/industrial development, and 53% consisting of agricultural land. Based on FEMA Flood Insurance Rate Maps, the study area is not located in a designated FEMA 100- or 500- floodplain. Council members listened to Mr. Lefeld discuss several different options regarding how to address the issue. Council will take this information and prepare a plan to address issues going forward.

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#### **OLD BUSINESS:**

- a. **ORDINANCE 2020-001** – An Ordinance Providing For The Employment Of Legal Counsel For The Village Of Jackson Center, Ohio, And Declaring An Emergency.  
*Third Reading*

Every two years the Village contracts for legal representation for the Village. The current contract term expires at the end of February. For the past 21 years the Village has contracted with Michael Burton to perform the duties of legal counsel and Solicitor of the Village. The new two year contract period will begin on March 1, 2020. The Solicitor contract will be going from \$3,480 per year to \$3,750 and increase of \$270 a year. In addition, an allowance shall be made to compensate the Village Solicitor for other legal work regarding preparation of utility easements, utility rates and regulations, collection of delinquent accounts and such other legal assistance that may be requested by the Village Administrator. That hourly rate is increasing from \$140 per hour to \$150 per hour. Work completed by Mr. Burton's associates will be going from \$117.50 per hour to \$125 per hour. This new two year contract will expire at the end of February, 2022. This is the third reading of this ordinance.

**Motion To Adopt Ordinance 2020-001:**

<b>Second By:</b>				<b>Gloyeske</b>
<b>Votes were:</b>	<b>Wahrer</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>		

#### **NEW BUSINESS:**

- a. **ORDINANCE 2020-007** – An Ordinance Providing For The Issuance Of Not To Exceed \$1,100,000 Of Notes By The Village Of Jackson Center, Ohio In Anticipation Of The Issuance Of Bonds For The Purpose Of Paying The Cost Of Acquiring Certain Real Estate In The Village, And Declaring An Emergency.

On February 26, 2018, Village Council adopted Ordinance 2018-010 providing for the issuance of not to exceed \$1,300,000 of notes in anticipation of the issuance of bonds for the purpose of paying the cost of acquiring real estate. On February 11, 2019 the Village adopted Ordinance 2019-005 providing for the issuance of not to exceed \$1,200,000 of notes in anticipation of the issuance of bonds for the purpose of paying cost of acquiring real estate. That issue of \$1,200,000 and a payment from the Village in the amount of \$100,000 paid off the original issue of \$1,300,000. This ordinance is providing for the issuance of \$1,100,000 of notes and the Village will be making a principal payment of \$100,000 to pay off the 2019 issue of Bond Anticipation Notes. The accrued interest that will also be paid is in the amount of \$48,704.38. Therefore, the total that the Village will be paying to retire a portion of this debt is \$148,704.38 and the remaining \$1,100,000 will be retired by the new issue.

**Motion To Suspend The Three Reading Rule:**

<b>Second By:</b>				<b>Fark</b>
<b>Votes were:</b>	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>		

**Motion To Adopt Ordinance 2020-007:**

<b>Second By:</b>				<b>Gloyeske</b>
<b>Votes were:</b>	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>		

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- b. **RESOLUTION 2020-003** – A Resolution Authorizing The Village Administrator To Advertise For Bids For The West Pike Street Traffic Signal Project Located At 1001 West Pike Street And Declaring An Emergency.

This resolution authorizes the Village Administrator to advertise for bids for the West Pike Street Traffic Signal project at the new Airstream facility located at 1001 West Pike Street. With the increased traffic at the new facility, now that it is up and running, this signal would address safety concerns with the additional volume of vehicles daily entering and exiting the facility. The design work has been completed by Choice One Engineering Services and approved by the Ohio Department of Transportation.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Fark</b>
<b><i>Second By:</i></b>				<b>DeVine</b>
<b><i>Votes were:</i></b>	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>		

<b><i>Motion To Adopt Resolution 2020-003:</i></b>				<b>DeVine</b>
<b><i>Second By:</i></b>				<b>Elchert</b>
<b><i>Votes were:</i></b>	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>		

- c. **RESOLUTION 2020-004** – A Resolution To Authorize The Fiscal Officer To Advance Monies From The General Fund To The Municipal Pool Improvements Fund And Declaring An Emergency.

The Village has been awarded a reimbursing grant in the amount of \$136,799 through the Land & Water Conservation Fund (LWCF) program which is a federal grant program administered by the Ohio Department of Natural Resources (ODNR). This means that the Village will need to pay invoices first and then submit the qualifying expenses to (ODNR) to be reimbursed for the expenditures. In order to make sure that the Village accounts for these monies correctly, the Fiscal Officer will need to Advance \$136,799 from the General Fund into the Municipal Pool Improvements Fund. Once the Village receives reimbursement from ODNR for the qualifying expenses, the Fiscal Officer will pay the Advance back to the General Fund.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>DeVine</b>
<b><i>Second By:</i></b>				<b>Fark</b>
<b><i>Votes were:</i></b>	<b>Wahrer</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>		

<b><i>Motion To Adopt Resolution 2020-004:</i></b>				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Elchert</b>
<b><i>Votes were:</i></b>	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>		

#### COMMITTEE REPORTS:

- Finance Committee:** No Report
- Utility Committee:** No Report
- Wage & Benefits Committee:** No Report
- Safety Committee:** Elchert reported that the committee met just prior to this meeting. Chief Davis stated that they have had eight total

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runs so far this year, and that they will be completing air pak testing this month. Chief Davis also stated that the soup dinner went well. Elchert reported that Chief Wirick stated that things are quiet for the Police Department.

*Public Property Committee:* No Report

**DEPARTMENTAL REPORTS:**

*Police Chief:* No Report

*Fire Chief:* No Report

*ZEO/EDD:* No Report

**ADMINISTRATOR'S REPORT: February 10, 2020**

**Electric Department**

- Equipment maintenance
- Demo lights at pool

**Street Department**

- Sidewalk / ADA ramps on College Street
- Vehicle maintenance and repairs

**Water/Wastewater Departments**

- Braden, Drew and Bruce meeting with RCAP on Asset Management kickoff
- Normal operations

**Parks Department**

- Mower and equipment maintenance

**Administrator**

- ☺ David, Deb, Meghan and Bruce APPA Customer Service webinars
- ☺ Ed and Bruce CIC meeting
- ☺ David and Bruce meeting with Cintas
- ☺ Bruce SSEP Villages, County and City meeting

**CITIZEN COMMENT:**

None

**OTHER BUSINESS:**

None

**EXECUTIVE SESSION:**

***Motion To Enter Into Executive Session For The Purpose Of Discussing The Purchase Or Sale Of Property For A Public Purpose:*** **Gloyeske**

***Second By:*** **Wahrer**

***Time Executive Session Entered:*** **7:56 p.m.**

<b><i>Votes were:</i></b>	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>		<b>Aye</b>

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Elchert                      Aye

**Mayor Klopfenstein Declared Executive Session Concluded At:                      8:29**

**UNSCHEDULED BUSINESS:**

None

**ADJOURNMENT:**

*There being no other business to come before Council.*

*Motion To Adjourn:* \_\_\_\_\_ Gloyeske

*Seconded By:* \_\_\_\_\_ Wahrer

*Aye:                      5                      Nay:                      0                      Motion Carried*

The meeting adjourned until February 24, 2020 at 7:00 p.m. at the Council Chambers.

  
\_\_\_\_\_  
Beverly A. Wren, Fiscal Officer

  
\_\_\_\_\_  
Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*