

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: October 14, 2019

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**INVOCATION / PLEDGE OF ALLEGIANCE:**

<b>Called To Order By:</b>	<b>Session Begin:</b>	<b>Session End:</b>	<b>Session Location:</b>
Scott Klopfenstein	7:04 p.m.	8:55 p.m.	Council Chambers

**MEMBERS AND VISITORS IN ATTENDANCE:**

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

**Employees Present:**

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Taryn Douglas	Solicitor
Chuck Wirick	Police Chief

**Visitors Present:**

David Klopfenstein	Anna Rescue
Matt Clayton	Sidney Daily News

**APPROVAL OF MINUTES:**

**Draft Minutes As Pre-Read From The September 23, 2019 Regular Council Meeting:**  
**Motion To Accept The Minutes As Pre-Read**

	Gloyeske
<b>Seconded By:</b>	Woodruff
<b>Aye:</b> 6 <b>Nay:</b> 0	<b>Motion Carried</b>

**PRE-SCHEDULED:**

- a. None

**OLD BUSINESS:**

- a. None

**NEW BUSINESS:**

- a. **ORDINANCE 2019-024** – An Ordinance Authorizing The Village Administrator To Designate Certain Parking Areas Of South Main Street And Davis Street For Parking For Handicapped Persons And Declaring An Emergency.

A request has been submitted to the Village Administrator to reserve and designate certain areas along South Main Street and Davis Street within the Village for parking for handicapped persons. There will be one parking space in front of 315 South Main Street and two parking spaces in front of 310 Davis Street dedicated for handicapped persons. Once this ordinance is adopted the designated parking spaces will be marked in accordance with the ADA Standards for Accessible Design and the Ohio Revised Code. This ordinance authorizes the Village Administrator to designate the aforementioned parking spaces as handicapped.

**Motion To Suspend The Three Reading Rule:**

	<b>Fark</b>
<b>Second By:</b>	<b>DeVine</b>
<b>Votes were:</b>	
<b>Wahrer</b>	<b>Aye</b>
<b>Elchert</b>	<b>Aye</b>
<b>DeVine</b>	<b>Aye</b>
<b>Woodruff</b>	<b>Aye</b>
<b>Fark</b>	<b>Aye</b>
<b>Gloyeske</b>	<b>Aye</b>

**Motion To Adopt Ordinance 2019-024:**

	<b>Woodruff</b>
<b>Second By:</b>	<b>Wahrer</b>
<b>Votes were:</b>	
<b>Woodruff</b>	<b>Aye</b>
<b>Fark</b>	<b>Aye</b>
<b>Elchert</b>	<b>Aye</b>
<b>DeVine</b>	<b>Aye</b>

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**Gloyeske                      Aye                      Wahrer                      Aye**

- b. **ORDINANCE 2019-025** – An Ordinance Authorizing Certain Adjustments In The 2019 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2019 And Declaring An Emergency.

In March of this year, the Village Administrator signed a Promissory Note with Peoples Federal Savings and Loan Association in the amount of \$113,193 for the purpose of purchasing a new 2019 Stoops Freightliner Plow Truck on Resolution 2019-005. A check for the loan amount was received by the Village and deposited into the General Fund. The Village will soon be taking delivery of said truck and will need to expend these monies to pay for the truck. This ordinance authorizes the adjustment to the 2019 Appropriation Budget so that the check can be issued from the General Fund.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Elchert</b>
<b><i>Second By:</i></b>				<b>Woodruff</b>
<b><i>Votes were:</i></b>	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>

<b><i>Motion To Adopt Ordinance 2019-025:</i></b>				<b>Fark</b>
<b><i>Second By:</i></b>				<b>Woodruff</b>
<b><i>Votes were:</i></b>	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>

- c. **RESOLUTION 2019-016** – A Resolution To Authorize The Fiscal Officer To Advance Monies From The General Fund To The Airstream Roadwork Project Fund And Declaring An Emergency.

This resolution will authorize the Fiscal Officer to Advance monies from the General Fund to the Airstream Roadwork Project Fund for the remainder of the reimbursing 629 Program roadwork project grant monies that will be requested from the Ohio Development Services Agency. Once the Fiscal Officer issues checks to pay for the improvements, the Village can apply to the Ohio Development Services Agency for reimbursement of the expenditures up to and not exceeding \$320,000.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Wahrer</b>
<b><i>Votes were:</i></b>	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>

<b><i>Motion To Adopt Resolution 2019-016:</i></b>				<b>DeVine</b>
<b><i>Second By:</i></b>				<b>Fark</b>
<b><i>Votes were:</i></b>	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>

- d. **DISCUSSION ITEM** – Upgrades To The Tennis Courts

Metz stated that this item is for budgeting for next year. We have some cracks and some rust coming through. At the last Administrator’s meeting several talked about converting some of the tennis courts into pickle ball courts. The cost to pressure wash all four courts, clean out approximately 1260 linear feet of cracks and fill with patch binder, sand and grind down raised areas on the surface, lessen the severity of the bird baths by leveling with patch binder materials (six low spots), sand the entire surface to try to minimize the rust marks, paint the courts with two coats and two colors of NOVA combination surface and stripe the lines with white NOVA textured paid will cost \$27,860. If the Village would

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like to have a longer lasting crack solution, it will be an additional \$3,780. To apply two coats of rust inhibitor it will cost an additional \$13,200 and to install footers, net posts and nets for four pickleball courts it will be an additional \$8,800. Metz stated that he would like to get Council members opinion regarding transitioning two of the tennis courts to pickleball. A suggestion was made to put a poll up on the Village's facebook page to get the opinion of the public.

- e. **DISCUSSION ITEM** – Advertising For Request For Qualifications For Engineering For A Water Treatment Facility.

As you know we went through our filter issues, and we think it is time to start looking towards the future for a new Water Treatment Plant. We need to put out a request for qualifications for engineering, in which it will take at least one to two months to pick an engineer. Once we pick an engineering firm, we will need to go out for funding to Ohio Public Works Commission or Ohio Water Development Authority in which we would need to provide them with a pre-engineers report that shows our needs. It will take approximately six months to perform this. Metz stated that the approximate timeline for the project is to get the engineer the first of next year, there will be a two month application to get the money followed by a six month pre-engineering report. In 2021 they will work on the engineering prints and start going out for funding, then in 2022 we would find out if we get funded and in 2023 we would hope to be able to start the project. Metz stated that we will not have any overlapping debt and we would like to get the ball rolling.

#### COMMITTEE REPORTS:

*Finance Committee:* No Report

*Utility Committee:* No Report

*Wage & Benefits Committee:* No Report

*Safety Committee:* Met just prior to this, not too much pretty quite, fire department is up a little bit in runs.

*Public Property Committee:* No Report

#### DEPARTMENTAL REPORTS:

*Police Chief:* School zones reached out to ODOT and we had a meeting with them. The concern is that a lot of children cross at East Street. What would happen is that you have two school zones on State Route 274. Is it possible to make the two zones join and we have not heard back from them yet. We are hoping to get it extended by 1,100 feet. The south end of the school zone will not change, but would like to extend the school zone to the north to Family Dollar. This is all tentative and legislation would have to be passed before this could take place. We hope to have more information at the next meeting.

*Fire Chief:* No Report

*ZEO/EDD:* No Report

#### ADMINISTRATOR'S REPORT: *October 14, 2019*

##### **Electric Department**

- Trimming trees to get them back from the lines before winter.
- Substation metering
- Electric Power Safety Demo for 4<sup>th</sup>, 5<sup>th</sup>, and 7<sup>th</sup> grade classes for Public Power Week

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#### Street Department

- Crack Sealing streets
- Sidewalk/Drive approach repairs

#### Water/Wastewater Departments

- Normal operations

#### Parks Department

- Spot lawn repairs on athletic fields
- Aerating fields
- Mowing

#### Administrator

- ☺ 2020 Budget
- ☺ School zone meeting with Chief Wirick and ODOT on zone extensions
- ☺ Conference call on Logan - Shelby US 33 Smart Corridor Project
- ☺ Like to show appreciation to David Schwartz and Braden Lotz for taking students through the fire safety trailer during Fire Safety Week.
- ☺ Screen shot from today for the generation of the Solar Field, today was a great day for generation at the solar field. Through this year we have averaged 8.3 megawatt hours per day. 12.5% of our power came from the solar field.
- ☺ Smart corridor project information handed out to Council members for their information.
- ☺ The plans are still under review for the pool and we cannot go out to bid until the plans are complete.
- ☺ Water tower info, they are coming on the 5<sup>th</sup> of November and we will have to have the water tower drained. We are renting a tank to keep our system pressurized.
- ☺ Water Department will start flushing hydrants tomorrow. We will also be fire flowing how much flow you can get out of a hydrant at that pressure.
- ☺ Thank Scott for coming up for the employee recognition and safety recognition last Friday. We have 16 full time employees and their tenure is 10 + years. We have a great crew of dedicated employees.

#### **CITIZEN COMMENT:**

David Klopfenstein talked about Airstream going active and took two calls for us. They are looking at specking out a new truck with Braun. The 2016 will be paid off in December, they will pay half of the new truck off and finance the other half. Things are going really smooth. The approximate cost of the new vehicle will most likely be \$190,000 bare bones.

#### **OTHER BUSINESS:**

None

#### **EXECUTIVE SESSION:**

**Motion To Enter Into Executive Session For The Purpose Of Discussing The Employment Of A Public Employee And Pending Litigation :** **Gloyeske**

**Second By:** **Wahrer**

**Time Executive Session Entered:** **7:51 p.m.**

<b>Votes were:</b>	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>

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**Mayor Klopfenstein Declared Executive Session Concluded At:**

**8:55 p.m.**

**UNSCHEDULED BUSINESS:**

None

**ADJOURNMENT:**

***There being no other business to come before Council.***

***Motion To Adjourn:***

Gloyeske

***Seconded By:***

Wahrer

***Aye:***

6

***Nay:***

0

***Motion Carried***

The meeting adjourned until October 28, 2019 at 7:00 p.m. at the Council Chambers.

  
Beverly A. Wren, Fiscal Officer

  
Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*