

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: November 12, 2018

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**INVOCATION / PLEDGE OF ALLEGIANCE:**

<b>Called To Order By:</b>	<b>Session Begin:</b>	<b>Session End:</b>	<b>Session Location:</b>
Scott Klopfenstein	7:00 p.m.	8:28	Council Chambers

**MEMBERS AND VISITORS IN ATTENDANCE:**

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

**Employees Present:**

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Ed Maxwell	ZEO/EDD
Jerry Davis	Fire Chief
Chuck Wirick	Police Chief

**Visitors Present:**

Sandy Shuff	
Roy Shuff	
Whitney Knief	
Ted Rostorfer	
Michele Ricker	
Jessica Rickert	Anna Rescue
David Klopfenstein	Anna Rescue

**APPROVAL OF MINUTES:**

***Draft Minutes As Pre-Read From The October 22, 2018 Regular Council Meeting:***

<b><i>Motion To Accept The Minutes As Pre-Read</i></b>	DeVine
<b><i>Seconded By:</i></b>	Fark
<b><i>Aye:</i></b> 6 <b><i>Nay:</i></b> 0	<b><i>Motion Carried</i></b>

**PRE-SCHEDULED:**

- a. **RECOGNITION** – Sandy Shuff Retiring From EMS

Mayor Klopfenstein presented a plaque to Sandy Shuff in appreciation for 25 years of dedicated EMS service to the Jackson Center Community. Sandy has served our community from 1994 to 2018. Mayor Klopfenstein expressed his appreciation to Sandy regarding her service to our village.

- b. **Anna Rescue Squad** – Jessica Rickert was present to introduce Council to their new Chief David Klopfenstein. Jessica then went over a report that was passed out to Council members. Anna Rescue has had a total of 146 calls with 84 of those calls being in Jackson Center and 62 in Jackson Township. The Village of Jackson Center and Jackson Township are approximately 27% of their overall run total. Their average response time from time of page to in route is 3.77 minutes. Anna Rescue also responds to calls in the Village of Anna, Village of Botkins and the following Townships: Dinsmore, Franklin, Pusheta, Van Buren and they also respond to Mutual Aid calls.

**OLD BUSINESS:**

- a. **TABLED ORDINANCE 2018-031** - An Ordinance Changing The Zoning Of 2.95 Acres Located In The 600 Block Of College And Pike Streets From R-1 Single-Family residential District to R-3 Multi-Family residential District And Declaring An Emergency. ***This Ordinance Will Remain On The Table***

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The Village of Jackson Center Planning Commission met on July 23, 2018, to consider the requests from Todd C. Ratermann, Scherer Post #493 American Legion, and Kevin and Jill Bergman to rezone their properties located at 619 East College Street, 627 East College Street and 624 East Pike Street respectively from R-1, Single Family Residential District to R-3 Multi-Family Residential District. 1) The Ratermann property is being purchased for the construction of a multi-family apartments on existing employ lots. The plans include off-street parking and single floor, 2 and 3 bedroom units. 2) The American Legion property pre-exists as a non-conforming "Conditional Use" in a R-1 District. It would be a "Permitted Use" in an R-3 District. 3) The Bergman property is a non-conforming, pre-existing multi-family apartment complex in a R-1 Single Family District. Rezoning would bring the properties into compliance. Upon consideration of all of the above, the Planning Commission of the Village of Jackson Center unanimously recommends that the Village Council approve the rezoning from R-1 to R-3. This Ordinance will remained tabled.

- b. **ORDINANCE 2018-036** – An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The Village Of Jackson Center, In Shelby County, And State Of Ohio, During The Fiscal Year Ending December 31, 2019 And Declaring An Emergency. *Second Reading*

This is the second reading of the ordinance that establishes the appropriation budget of all funds for fiscal year 2019. Metz stated that he passed out a detail of the budget to Council members. Metz stated that at the next meeting he will provide the breakdown of the appropriations for Council review. There will still be some adjustments made as we do not have all of the numbers in yet. The current estimated appropriations are as follows: General Fund \$1,730,527.86; Street Maintenance & Repair Fund \$158,000.29; State Highway Fund \$9,000; Community Reinvestment Fund \$1,500; Fire Engine Fund \$25,000; Note Retirement Fund \$273,395.98; Capital Improvement Fund \$310,667; General Improvement Fund \$135,000; Jackson, Washington College Street Construction Fund \$968,000; Water Operating Fund \$373,857.91; Sewer Operating Fund \$512,320.48; Electric Operating Fund \$2,743,604.33; Refuse Operating Fund \$53,562.80; Enterprise Deposit Operating Fund \$22,000. Total appropriations for 2019 are estimated to be \$7,316,436.65. This ordinance will stand as a second reading.

- c. **ORDINANCE 2018-037** – An Ordinance Amending The Village Of Jackson Center, Ohio Income Tax Ordinance And Declaring An Emergency. *Second Reading*

Our current ordinance stipulates that income tax revenue is distributed as follows: General Fund 50%, Note Retirement Fund 16.7%, Capital Improvement Fund 25% and the General Improvement Fund 8.3%. Currently the income tax receipts are received into a special revenue fund and then transferred to the above listed funds. During the last full audit that was completed by the Auditor of States Office, they determined that the distribution of income tax receipts should be amended as follows: General Fund 83.3% and Note Retirement Fund 16.7%. This amendment stipulates that income tax revenues shall be received directly into the General Fund and the Note Retirement Fund. This amendment will become effective on December 1, 2018. This ordinance will stand as a second reading.

#### **NEW BUSINESS:**

- a. **ORDINANCE 2018-038** – An Ordinance Accepting Certain Streets In The Westwood Estates As Dedicated To Public Use Within The Village Of Jackson Center, Ohio And Declaring An Emergency.

The Village Subdivision Regulations require the formal acceptance by Council of the dedicated public improvements after they have been constructed. Westwood Estates LLC has informed the Village that improvements are nearing completion and that streets have been installed in the Westwood Estates Subdivision. There are a total of fifteen residential building lots with one additional lot being dedicated to a retention basin. Upon the recommendation of Village personnel this ordinance when adopted will be Council's

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acceptance of the extension of North Fork and South Fork Streets into Westwood Estates. This plat has been recorded in plat book 34 pages 145-146 of the Plat Records of Shelby County, Ohio. Once accepted by Council the streets will be under the care and control of the municipal corporation. This acceptance does not apply to sidewalks, which at this time have not been installed in any part of this subdivision and is agreed at this time to be delayed in order to provide an opportunity for construction vehicles and machines to complete houses and structures without endangering sidewalks installed prior to on lot construction. The top coat of asphalt will not be applied until the spring.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Wahrer</b>
<b><i>Votes were:</i></b>	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>

<b><i>Motion To Adopt Resolution 2018-000:</i></b>				<b>Woodruff</b>
<b><i>Second By:</i></b>				<b>Fark</b>
<b><i>Votes were:</i></b>	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>

- b. **ORDINANCE 2018-039** – An Ordinance Designating Certain Newly Dedicated Streets Shown On The Westwood Estates Plat Within The Village Of Jackson Center As Stop Streets And Declaring An Emergency.

This ordinance establishes that within the Westwood Estates Subdivision that North Fork Street where it intersects with South Fork Street will be a stop street. This ordinance authorizes the Village Administrator to place stop signs and pavement markings as is deemed necessary to comply with the Manual of Ohio Uniform Traffic Control Devices and Markings.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Elchert</b>
<b><i>Second By:</i></b>				<b>Woodruff</b>
<b><i>Votes were:</i></b>	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>DeVine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>

<b><i>Motion To Adopt Resolution 2018-000:</i></b>				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Wahrer</b>
<b><i>Votes were:</i></b>	<b>Fark</b>	<b>Aye</b>	<b>DeVine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>
	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>

- c. **ORDINANCE 2018-040** – An Ordinance Adopting Rates, Terms And Conditions For Electric Service Provided By The Village Of Jackson Center, Shelby County, State Of Ohio And Declaring An Emergency. **First Reading**

This is a first reading of an ordinance that will set electric rates for bills rendered on or after February 1, 2019. The residential energy charge will be increasing from \$0.11548 to \$0.11637 and the customer charge will be increasing from \$10.00 to \$12.00. For General Service (Non-Demand) customers the customer charge will be increasing from \$16.00 to \$18.00 for single phase and from \$25.00 to \$30.00 for three phase. The energy charge will be increasing from \$0.11234 to \$0.11601 for single phase and from \$0.11378 to .11516 to three phase. General Service with Demand the customer charge will be going from \$16.00 to \$18.00 for single phase and \$25.00 to \$30 for three phase. The Demand charge will be going from \$12.00 to \$12.50 a month. Energy charges for single phase will be going from \$0.07896 to \$0.08291 and three phase will be decreasing from \$0.07311 down to \$0.06977. Large power customer charge will increase from \$85.00 to \$100.00 a month. The demand charge will increase from \$17.00 to \$19.00 and the energy charge will

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decrease from \$0.06496 to \$0.05766. Security lighting for a 175 watt lamp will increase from \$11.43 to \$11.78. This ordinance will stand as a first reading. Our average kWh usage is 832 kWh's. This ordinance will stand as a first reading.

- d. **ORDINANCE 2018-041** – An Ordinance Establishing New Water And Sewer Rates For The Village Of Jackson Center And Declaring An Emergency. **First Reading**

This is a first reading of an ordinance that will increase water and sewer rates over the next three years 2019, 2020 and 2031 beginning with bills coming due on February 15, 2019. The minimum water rates up to 5,000 gallons will be going from 18.31 a month to \$19.96 a month. Over the 5,000 minimum will go from an additional \$2.06 to \$2.25 per 1,000 gallons. Usage of 15,100 will go from \$1.97 to \$2.15 additional per 1,000 gallons. Over 35,000 will go from an additional \$1.83 to \$1.99 per 1000 gallons. The minimum sewer rate up to 5,000 gallons will be going from \$28.03 to \$32.23 a month. Over the 5,000 minimum will go from an additional \$3.16 to \$3.63 per 1,000 gallons. Usage of 15,100 will go from \$2.97 to \$3.42 per 1,000 gallons. Over 35,000 will go from an additional \$2.75 to \$3.16 per 1,000 gallons. Customer charges for water and sewer will remain the same over the next three years. This ordinance will stand as a first reading.

- e. **DISCUSSION** – Airstream Storm Line

Metz addressed Council regarding the routing plan for the storm line that is to be run to connect in the new Airstream facility on the west side of the Village. Metz said that originally we were going to run the storm line south of the EMI and connect it to an existing Village owned retention pond behind EMI and Lacial. The storm line would then extend north along the east side of the Lacial facility. However, we have run into some complications and will need to use the 30" easement that runs in front of the EMI and Lacial facilities.

#### COMMITTEE REPORTS:

*Finance Committee:* No Report

*Utility Committee:* No Report

*Wage & Benefits Committee:* No Report

*Safety Committee:* Met just prior to this, the Police Department has been doing some training. On the Fire side they have 55 runs so far this year.

*Public Property Committee:* No Report

#### ADMINISTRATOR'S REPORT: November 12, 2018

##### **Electric Department**

- Westwood Subdivision electric is finished
- David attended WASG Sawvel Review of the AMP Peaking Project
- David and Ben attended the substation progress meeting
- Starting on electric line extension to Airstream

##### **Street Department**

- Prepping for the winter season
- Cleaned up the roof off the salt storage building that blew off by the wind
- Leaf pickup
- Crack sealing



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#### Water/Wastewater Departments

- Normal operations
- Braden, Bruce and Drew toured three water treatment plants

#### Parks Department

- Wrapping up mowing for the season
- Winterizing park

#### Administrator

- ☺ Working on the 2019 Appropriation Budget
- ☺ Attended the substation progress meeting
- ☺ Bruce attended WASG Sawvel Review of the AMP Peaking Project
- ☺ Met with Choice One on the pool grant and Airstream storm line
- ☺ Meghan, Deb and Bruce had a conference call with Muni-Link for utility software

#### **DEPARTMENTAL REPORTS:**

*Police Chief:* No Report

*Fire Chief:* No Report

*ZEO/EDD:* No Report

#### **CITIZEN COMMENT:**

None

#### **OTHER BUSINESS:**

None

#### **UNSCHEDULED BUSINESS:**

None

#### **ADJOURNMENT:**

*There being no other business to come before Council.*

*Motion To Adjourn:*

Gloyeske

*Seconded By:*

Woodruff

*Aye:*

6

*Nay:*

0

*Motion Carried*

The meeting adjourned until November 26, 2018 at 7:00 p.m. at the Council Chambers.

  
Beverly A. Wren, Fiscal Officer

  
Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*