

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: August 13, 2018

Page 1 of 5

INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 p.m.	Session End: 7:36	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present:

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Ed Maxwell	ZEO/EDD
David Overman	Electric Superintendent
Mike Burton	Solicitor
Zac Smith	Police Officer
Chuck Wirick	Police Chief
Jerry Davis	Fire Chief

Visitors Present:

Mark Lingenfelter	Plastipak Packaging, Inc.
Matt Clayton	Sidney Daily News

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The July 23, 2018 Regular Council Meeting:

<i>Motion To Accept The Minutes As Pre-Read</i>	Woodruff
<i>Seconded By:</i>	Wahrer
<i>Aye: 6 Nay: 0</i>	<i>Motion Carried</i>

PRE-SCHEDULED:

- a. Utility Services Agreement Payment ~ Mark Lingenfelter, Plastipak Packaging, Inc.

Mayor Klopfenstein stated that Mark Lingenfelter of Plastipak Packaging, Inc. dropped off the Utility Services Agreement payment prior to the meeting. Mr. Lingenfelter presented the check to Village Administrator, Bruce Metz for their annual Utility Services Agreement payment in the amount of \$63,537.21. A portion goes to the Water Operating Fund and the remainder goes into the Sewer Operating Fund.

OLD BUSINESS:

- a. None

NEW BUSINESS:

- a. **ORDINANCE 2018-029** – An Ordinance Establishing Job Classifications And Rates For All Employees Of The Village Of Jackson Center, Shelby County, State Of Ohio And Declaring An Emergency.

The Wage and Benefits Committee met on Monday, July 23, 2018 and is recommending the following revisions; 1) that a two percent (2.00%) cost of living increase for all employees including full time, part time and the Fire Chief be applied. The two percent cost of living increase does not include the Assistant Fire Chief, Deputy Fire Chief, Pay Table III or the part time police officers at this point. 2) that the Village Administrator’s salary will be increased from Step 5E to Step 5G after the two percent increase has been applied to the pay table. All other sections of the payroll ordinance will remain unchanged.

Motion To Suspend The Three Reading Rule: **Gloyeske**

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: August 13, 2018

Page 2 of 5

Second By:				Elchert
Votes were:	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye

Motion To Adopt Ordinance 2018-029:				Woodruff
Second By:				Fark
Votes were:	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye

- a. **ORDINANCE 2018-030** – An Ordinance Authorizing Certain Adjustments In The 2018 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2018 And Declaring An Emergency.

Metz reported that it is necessary to increase appropriations in the following funds for the purpose of providing additional appropriations for motor vehicle repairs in the General Fund (\$4,000) and Street Construction Maintenance & Repair Fund (\$5,000), providing appropriations for furnishings for Tiger Trail Park (\$40,000), provide additional appropriations for utility extensions for Airstream in the West Industrial Park (\$750,000), to provide additional appropriations for cabinets for the Wastewater Treatment Plant Laboratory (\$11,000) and to provide additional appropriations for a switch gear down payment of 40% for the new substation on Jerry Drive (\$117,185.20). Total increases amount to \$927,185.20 which will make the total appropriations for all funds \$10,280,103.01.

Motion To Suspend The Three Reading Rule:				Fark
Second By:				Gloyeske
Votes were:	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye

Motion To Adopt Ordinance 2018-030:				Woodruff
Second By:				Elchert
Votes were:	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye	Elchert	Aye

- a. **RESOLUTION 2018-016** – A Resolution Authorizing The Village Administrator To Enter Into A Contract With The Recommended Bidder From The Letter Of Recommendation From GPD Group On The Construction Of The Jerry Drive 69kV Substation Project And Declaring An Emergency.

Metz stated that bids for the Jerry Drive 69kV Substation Construction were opened on July 26, 2018. We received requests from twelve contractors and plan holders for bid packages. We received a total of two bids from qualified bidders. The total bid offered by Vaughn Industries, LLC was \$2,120,725.24 and the total bid offered by Kent Power was \$2,673,695.00. Both bids included the proper bid bonds and affidavits and both bidders offered clarifications and exclusions as requested, if necessary, in the bid documents provided. GPD Group has completed their review of the bid proposals received and is recommending that the contract be awarded to Vaughn Industries, LLC who submitted the lowest bid. This resolution authorizes the Village Administrator to enter into a contract with Vaughn Industries, LLC following the recommendation of GPD Group on the construction of the Jerry Drive 69kV Substation project.

Motion To Suspend The Three Reading Rule:				DeVine
Second By:				Gloyeske
Votes were:	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: August 13, 2018

Page 3 of 5

	Elchert	Aye	Fark	Aye
Motion To Adopt Resolution 2018-016:				Wahrer
Second By:				DeVine
Votes were:	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye

- a. **RESOLUTION 2018-017** – A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor. *First Reading*

This resolution is the annual legislation that must be certified to the County Auditor before the first day of October each year. The Shelby County Auditor has provided an estimate for the amount approved by the Budget Commission Inside the 10 Mill Limitation of \$50,219 and has estimated that the amount to be derived from the levy outside the 10 Mill Limitation of \$46,425 for a total estimate of \$96,644. This will be the first of three readings of this resolution.

This Resolution Will Stand As A First Reading.

COMMITTEE REPORTS:

- Finance Committee:* No Report
- Utility Committee:* No Report
- Wage & Benefits Committee:* No Report
- Safety Committee:* Met just prior to this, the Fire Department will be doing some training on Wednesday this week with other departments in the area. National Night Out attendance was down this year from last year. However, the people that were there enjoyed and had a great time.
- Public Property Committee:* Tour of the Solar Field and Detention basin following this meeting.

ADMINISTRATOR'S REPORT: August 13, 2018

Electric Department

- Taking down building on substation lot
- Attended bid opening for the substation project

Street Department

- Hamer Street extension
- Swept streets

Water/Wastewater Departments

- Normal operations
- Visited Next Generation to look at lab cabinets for Wastewater Treatment Plant

Parks Department

- Mowing and spraying
- Preparing fields for the upcoming soccer season

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: August 13, 2018

Page 4 of 5

Administrator

- ☺ Attended bid opening for the substation project
- ☺ Attended Airstream groundbreaking
- ☺ Attended SSEP Village Administrators, County and City meeting
- ☺ The pool ran very well this year, we don't have any numbers yet, but everything went well
- ☺ Tiger Trail Park the goals are being put together now. It is .65 miles to walk around the walking path at Tiger Trail Park
- ☺ Main Street light project, all of the bases are poured and they are working on running the conduit now. We are hoping for an October finish.
- ☺ Lippert will be done with their expansion by September 1st
- ☺ Airstream ground breaking was very nice and exciting day for the Village

DEPARTMENTAL REPORTS:

Police Chief: No Report

Fire Chief: No Report

ZEO/EDD: Remind everyone of the public hearing next Monday at 6:30 p.m. Council meeting at 7:00 p.m. Rezoning of the property located on the 600 block of College and Pike Streets. Zoning permits are down a little bit this summer. Working on easements for storm drain out at the Airstream property.

CITIZEN COMMENT:

None

OTHER BUSINESS:

SOLAR FIELD TOUR – The Mayor and Council Members will be touring the Solar Field and Detention / Retention Basin on Jerry Drive directly after this meeting.

Certificate of Recognition to the Village of Jackson Center, Drew Sosby worked on this to its completion.

UNSCHEDULED BUSINESS:

Mayor Klopfenstein stated that our next regular meeting will be on Monday, August 20th, therefore, we will not have a meeting on August 27th.

ADJOURNMENT:

There being no other business to come before Council.

Motion To Adjourn:

Gloyeske

Seconded By:

Wahrer

Aye:

6


Nay:

0

Motion Carried

The meeting adjourned until August 20, 2018 at 6:30 p.m. at the Council Chambers.


Beverly A. Wren, Fiscal Officer


Scott Klopfenstein, Mayor

COUNCIL MEETING
VILLAGE OF JACKSON CENTER
REGULAR SESSION

Held: August 13, 2018

Page 5 of 5

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.