

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: June 25, 2018

Page 1 of 5

**INVOCATION / PLEDGE OF ALLEGIANCE:**

|  |                                    |                                  |  |
|--|------------------------------------|----------------------------------|--|
| <b>Called To Order By:</b><br>Scott Klopfenstein | <b>Session Begin:</b><br>7:00 p.m. | <b>Session End:</b><br>7:54 p.m. | <b>Session Location:</b><br>Council Chambers |
|--|------------------------------------|----------------------------------|--|

**MEMBERS AND VISITORS IN ATTENDANCE:**

|                     |         |                     |         |
|---------------------|---------|---------------------|---------|
| Dr. Ken Gloyeske    | Present | Mr. Larry Wahrer    | Present |
| Mrs. Karen Woodruff | Present | Mrs. Leisha Elchert | Present |
| Mr. Jesse Fark      | Present | Mr. James DeVine    | Present |

**Employees Present:**

|              |                       |
|--------------|-----------------------|
| Bruce Metz   | Village Administrator |
| Bev Wren     | Fiscal Officer        |
| Ed Maxwell   | ZEO/EDD               |
| Chuck Wirick | Police Chief          |

**Visitors Present:**

|              |                   |
|--------------|-------------------|
| Matt Clayton | Sidney Daily News |
| Kim Metz     |                   |

**APPROVAL OF MINUTES:**

***Draft Minutes As Pre-Read From The June 11, 2018 Regular Council Meeting:***

|  |                       |
|--|-----------------------|
| <i>Motion To Accept The Minutes As Pre-Read</i>                            | <i>Gloyeske</i>       |
| <i>Seconded By:</i>  | <i>Wahrer</i>         |
| <i>Aye:                   6                   Nay:                   0</i> | <i>Motion Carried</i> |

**APPROVAL OF FINANCIAL REPORT:**

Mr. Wahrer gave a report on the April and May Financial Reports. The Finance Committee met just prior to this meeting and went over the April and May financial reports. In April, month-to-date revenues were greater than month-to-date expenditures by \$23,496.51. Our year-to-date revenue is up 67% over last year at this time. Our month-to-date expenditures are \$3,169.06 less than April of 2017, but our year-to-date expenditures are nearly 76% higher than last year at this time. Our ending cash balance for the month is \$63,236.62 greater than our ending cash balance in April of 2017. Income tax receipts for the month were \$107,875.11 which is 13.28% greater than April of 2017. Our year-to-date income tax revenue is \$68,030.33 greater than last year at this time.

For the month of May, month-to-date revenues exceeded expenditures in the amount of \$955,069.33. The village received the proceeds of the sale of the 50 acres of ground to Airstream in the amount of \$808,009, the village also received and expended loan monies for the purchase of a generator for the Water Treatment Facilities in the amount of \$100,000. With all of this our month-to-date expenditures were \$85,746.63 less than May of 2017. Our ending cash balance for all funds is 23.55% greater than last year at this time. Our income tax receipts for the month were \$184,304.53 which is 21.84% greater than May of last year. Year-to-date, our income tax receipts are \$101,065.33 greater than last year at this time. Our appropriation balances are pretty much where we want them to be at this time. In looking at April and May, both were very good months.

***Motion To Accept The April And May, 2018 Financial Report As Presented:***

|  |                       |
|--|-----------------------|
| <i>Motion To Accept:</i>   | <i>Woodruff</i>       |
| <i>Seconded By:</i>  | <i>DeVine</i>         |
| <i>Aye:                   6                   Nay:                   0</i> | <i>Motion Carried</i> |

**PRE-SCHEDULED:**

- a. None

**OLD BUSINESS:**

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: June 25, 2018

Page 2 of 5

- a. **ORDINANCE 2018-025** – An Ordinance Authorizing The Village Administrator To Enter Into A Community Reinvestment Area Agreement With Airstream, Inc. And Declaring An Emergency. *Second Reading*

This ordinance will authorize the Village Administrator to enter into a Community Reinvestment Area Agreement with Airstream, Inc. which provides a 100% exemption from real property taxes and assessment for a period of fifteen years on all improvements made to the real property. Metz stated that the Upper Valley Career Center Board of Education and the Jackson Center Local Schools Board of Education were notified of the application for the agreement and waived the 45 day notice requirement and passed resolutions consenting to the CRA Agreement. Airstream, Inc. is planning on constructing and building a new plant to expand and relocate its RV manufacturing / travel trailer production. This expansion will maintain, improve and enhance the ability to provide jobs and economic growth in the Community Reinvestment Area. Metz stated that he had received an email this morning and it sounds like they have pushed their ground breaking back to July. This will be a \$47,000,000 investment and will be 280 new jobs in Jackson Center.

|   |                |            |                 |                 |
|---|----------------|------------|-----------------|-----------------|
| <b><i>Motion To Suspend The Three Reading Rule:</i></b> |                |            |                 | <b>Gloyeske</b> |
| <b><i>Second By:</i></b>                                |                |            |                 | <b>Elchert</b>  |
| <b><i>Votes were:</i></b>                               | <b>Wahrer</b>  | <b>Aye</b> | <b>Woodruff</b> | <b>Aye</b>      |
|   | <b>Elchert</b> | <b>Aye</b> | <b>Fark</b>     | <b>Aye</b>      |
|   | <b>Devine</b>  | <b>Aye</b> | <b>Gloyeske</b> | <b>Aye</b>      |

|   |                 |            |                |                 |
|---|-----------------|------------|----------------|-----------------|
| <b><i>Motion To Adopt Ordinance 2018-025:</i></b> |                 |            |                | <b>Fark</b>     |
| <b><i>Second By:</i></b>                          |                 |            |                | <b>Woodruff</b> |
| <b><i>Votes were:</i></b>                         | <b>Woodruff</b> | <b>Aye</b> | <b>Elchert</b> | <b>Aye</b>      |
|   | <b>Fark</b>     | <b>Aye</b> | <b>DeVine</b>  | <b>Aye</b>      |
|   | <b>Gloyeske</b> | <b>Aye</b> | <b>Wahrer</b>  | <b>Aye</b>      |

**NEW BUSINESS:**

- a. **ORDINANCE 2018-028** – An Ordinance Prohibiting The Dumping And Spreading Of Grass Clippings Or Yard Waste Throughout The Village Of Jackson Center, Ohio And Declaring An Emergency.

Metz stated that there is a growing number of incidents where residents and or businesses are blowing, spreading or dumping yard waste and grass clippings into the streets. This creates hazardous conditions for drivers within our Village and also causes backups in our storm water system. This ordinance states that it will be unlawful and all citizens, property owners, renters, businesses, and industries are hereby prohibited from dumping, spreading, distributing, blowing, raking, or placing any grass clippings or other yard waste of any kind onto the streets, sidewalks, into the storm drains, sanitary sewer facilities, gutters, abutting property not owned or occupied by said person, and any appurtenances thereto. Materials generated as a result of weather related damage, such as debris from wind or rainstorms, shall not be subject to the limitations, restrictions, or penalties described herein. The first offense of whoever violates this section will be subject to a written warning of violation and may be subject to an immediate fine of \$25.00 at the discretion of the Mayor or enforcing officer. The second offense will be a mandatory fine of \$25.00 and all subsequent offenses beyond the first two will be a mandatory fine of \$50.00. The Jackson Center Police Department is granted full authority under this Ordinance to patrol for these violations and issue said violations and mandatory fines at the discretion of the Mayor.

**This Ordinance Will Stand As A First Reading.**

- a. **RESOLUTION 2018-014** – A Resolution Declaring It Necessary To Levy A Tax In Excess Of The Ten Mill Limitation And Declaring An Emergency.

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: June 25, 2018

Page 3 of 5

This resolution is the first step in getting the Current Expenses levy on the November 6, 2018 ballot. Once Council passes this resolution, it will be sent to the Shelby County Auditor's office for certification. After the county auditor's office certifies this resolution, the village can then proceed to pass a resolution to proceed. Once this final piece of legislation is passed, the three pieces (1 Resolution of Necessity, 2 County Auditor's Certification, 3 Resolution to Proceed) can then be taken to the Shelby County Board of Elections to have the item put on the November 6, 2018 ballot. The deadline for filing with the Board of Elections is ninety days before the election which is August 8, 2018. Council members received an estimate from the Shelby County Auditor's office that reflects the amount of revenue that a renewal levy will generate versus the amount of revenue that a replacement levy will generate. If the Village puts on a replacement levy, property owners would lose the 10% non business rollback and the 2.5% owner occupied rollback on the portion of their taxes for that levy. Council members were also given estimates of the revenue that would be generated if they renew the levy with an increase. Each addition of 0.1 mill will cost the property owner an additional \$3.50 on top of the current cost. The estimated current cost of a 2.0 mill levy for a \$100,000 homeowner is \$55.00 based on the 2017 valuations. The renewal of the 2.0 mill levy is estimated to generate \$46,425 in revenue for the Village. The current levy expires after the 2018 tax year, which will be collected for the last time in 2019. This levy has been on since 1946. These monies are shared by the fire, police and street. Council members decided that they did not want tax payers to lose the rollbacks and therefore want to pursue the renewal levy.

***Motion To Amend This Resolution By Adding The Emergency Language:*** **DeVine**

***Second By:*** **Woodruff**

|                           |                |            |                 |            |  |
|---------------------------|----------------|------------|-----------------|------------|--|
| <b><i>Votes were:</i></b> | <b>Wahrer</b>  | <b>Aye</b> | <b>Woodruff</b> | <b>Aye</b> |  |
|                           | <b>Elchert</b> | <b>Aye</b> | <b>Fark</b>     | <b>Aye</b> |  |
|                           | <b>DeVine</b>  | <b>Aye</b> | <b>Gloyeske</b> | <b>Aye</b> |  |

***Motion To Suspend The Three Reading Rule:*** **Gloyeske**

***Second By:*** **Elchert**

|                           |                |            |                 |            |  |
|---------------------------|----------------|------------|-----------------|------------|--|
| <b><i>Votes were:</i></b> | <b>DeVine</b>  | <b>Aye</b> | <b>Gloyeske</b> | <b>Aye</b> |  |
|                           | <b>Wahrer</b>  | <b>Aye</b> | <b>Woodruff</b> | <b>Aye</b> |  |
|                           | <b>Elchert</b> | <b>Aye</b> | <b>Fark</b>     | <b>Aye</b> |  |

***Motion To Adopt Resolution 2018-014:*** **Wahrer**

***Second By:*** **Fark**

|                           |                 |            |                |            |  |
|---------------------------|-----------------|------------|----------------|------------|--|
| <b><i>Votes were:</i></b> | <b>Gloyeske</b> | <b>Aye</b> | <b>Wahrer</b>  | <b>Aye</b> |  |
|                           | <b>Woodruff</b> | <b>Aye</b> | <b>Elchert</b> | <b>Aye</b> |  |
|                           | <b>Fark</b>     | <b>Aye</b> | <b>DeVine</b>  | <b>Aye</b> |  |

**COMMITTEE REPORTS:**

*Finance Committee:* No Report

*Utility Committee:* No Report

*Wage & Benefits Committee:* No Report

*Safety Committee:* Elchert reported that she has received a report from Anna Rescue. They have had 10 runs in April and 14 in May and there have been 48 runs year-to-date. Their average response time to the station, still is within that 3 to 4 minute window.

*Public Property Committee:* Mr. Fark met with Ashley Rostorfer who has been taking pictures of different areas of Jackson Center for historical purposes. She has already uploaded some of those photos to her facebook page and will be posting more in the future.

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: June 25, 2018

Page 4 of 5

#### ADMINISTRATOR'S REPORT: *June 25, 2018*

##### Electric Department

- David met with AMP on Behind the Meter generation for a generation unit inside of the new substation. It is very promising that they are going to move ahead with one unit on our facility.
- Ben worked Village trash day
- Working on service for south side park sprinkler system at the soccer field

##### Street Department

- The first main is installed and will run about 80% of the system for the soccer fields. They are currently working on the second main which will be located up by the Church. These mains will run the sprinkler system for the fields.
- Finished sewer line at south side park
- Tomorrow is the day that they are scheduled to come in and start working on the walking path with the grant money that we did with the school. This will save us about \$16,000 to finish up the walking paths through the grant.
- Asphalt cuts in roadways
- Worked Village trash day

##### Water/Wastewater Departments

- Normal operations
- Met with engineers on Water Treatment Plant filters
- We finished dosing the filters, we dosed them with permanganate and let them sit for a day and then washed them. We found out one of them had a little trouble with air scouring. What we are going to do now is have a couple of companies come in and give us a quote for new media for the two older filters.
- Lewie worked Village trash day

##### Parks Department

- Mowing/Spraying
- Working on the new tee ball fields, the fields are completed, and we have started putting up forms for concrete for the bleachers and benches which are here.

##### Administrator

- ☺ Attended the APPA Conference
- ☺ Meeting with Local about a storm line going across their property for an easement
- ☺ Meeting with GPD on substation and went through the whole project and the transmission line. With the spacing of the poles from the substation into our new substation, we were going to replace every other pole. However, when we add a bigger pole to carry the new transmission line, it changes the width between the poles which just doesn't lay out right. So we have talked about it and we are going to replace all of the poles from the current substation to the new substation. We have found all of the easements, so we are ready to go and I think we will go to bid in the first part of July and then try to award at the first meeting in August. This will be for the build.
- ☺ Attended site coordination meetings with Airstream
- ☺ Would like to meet with the Wage & Benefits Committee in the next week or month. Will be meeting on July 9<sup>th</sup> at 6:30 p.m.
- ☺ Metz thanked the Mayor and Council members for the opportunity to go to New Orleans for the APPA National Conference.



# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

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Page 5 of 5

#### DEPARTMENTAL REPORTS:

**Police Chief:** Received confirmation on July 3<sup>rd</sup>, the Jackson Center Police Department and the Southwest K-9 training group will be doing a Critical Incident Response Training at Airstream, Inc. There will be a large police presence that day. This will be a law enforcement training only. Will be more announcements coming out soon.

**Fire Chief:** No Report

**ZEO/EDD:** No Report

#### CITIZEN COMMENT:

No Comments

#### OTHER BUSINESS:

Mayor Klopfenstein pass out and read the press release from the American Public Power Association from the national conference in New Orleans. Bruce received the Larry Hobart Seven Hats Award at the national conference. This award recognizes managers of small utilities serving fewer than 2,500 meters. These managers have a very small staff and must assume multiple roles. The seven hats they must wear are: planning and design, administration, public relations, field supervision, accounting, human resources, and community leadership. Klopfenstein stated that he is very proud of Bruce, obviously we know what he has done around here. Now, he is being recognized by more people than just Jackson Center and this is quite the prestigious award that Bruce received. Metz stated that he attend classes on Energy Efficiency, battery storage and educating our young. Metz stated that he was overwhelmed by the experience and thanked Council for allowing his wife to go with him. After our next Council meeting, we would like to have a small get together to celebrate Bruce's accomplishment at about 8:00 p.m.

#### UNSCHEDULED BUSINESS:

Woodruff stated that she has had a couple of people approach her that are concerned with the amount of young kids that are driving golf carts around the Village and wanted to bring it to Chief Wiricks attention. Woodruff stated that you are supposed to be a licensed driver in order to operate them. Woodruff stated that she just didn't want anyone to get hurt.


#### ADJOURNMENT:

***There being no other business to come before Council.***

|                                  |                        |
|----------------------------------|------------------------|
| <b><i>Motion To Adjourn:</i></b> | <b><i>Gloyeske</i></b> |
| <b><i>Seconded By:</i></b>       | <b><i>Elchert</i></b>  |
| <b><i>Aye: 6</i></b>             | <b><i>Nay: 0</i></b>   |
| <b><i>Motion Carried</i></b>     |                        |

The meeting adjourned until July 9, 2018 at 7:00 p.m. at the Council Chambers.

  
Beverly A. Wren, Fiscal Officer

  
Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*