

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: December 11, 2017

Page 1 of 4

**INVOCATION / PLEDGE OF ALLEGIANCE:**

<b>Called To Order By:</b>	<b>Session Begin:</b>	<b>Session End:</b>	<b>Session Location:</b>
Scott Klopfenstein	7:00 p.m.	7:45 p.m.	Council Chambers

**MEMBERS AND VISITORS IN ATTENDANCE:**

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

**Employees Present:**

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Chuck Wirick	Police Chief
Hiro Valor Dvor	K-9 Officer
Mike Burton	Village Solicitor

**Visitors Present:** Matt Clayton      Sidney Daily News

**APPROVAL OF MINUTES:**

*Draft Minutes As Pre-Read From The November 27, 2017 Regular Council Meeting:*  
**Motion To Accept The Minutes As Pre-Read** **Gloyeske**  


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**Seconded By:** **Woodruff**  


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**Aye: 6      Nay: 0      Motion Carried**

**PRE-SCHEDULED:**

- a. None

**OLD BUSINESS:**

- a. **ORDINANCE 2017-020** – An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The Village Of Jackson Center, In Shelby County, And State Of Ohio, During The Fiscal Year Ending December 31, 2018 And Declaring An Emergency. *Third Reading*

This is the third and final reading of the permanent appropriation budget for fiscal year ending December 31, 2018. Metz went over a few changes that were made in the budget from the last meeting. Appropriations by fund are as follows: General Fund \$1,258,419.87; Street Construction, Maintenance, and Repair Fund \$132,805.20; State Highway Fund \$17,000.00; Income Tax Revenue Fund \$1,441,689.50; Community Reinvestment Fund \$1,500.00; Fire Engine Fund \$25,000.00; Police Explorer Fund \$550.00; Note Retirement Fund \$169,768.74; Capital Improvement Fund \$435,667.00; General Improvement Fund \$190,118.38; Water Operating Fund \$383,257.11; Sewer Operating Fund \$510,013.93; Electric Operating Fund \$2,722,762.33; Refuse Operating Fund \$59,810.00; Enterprise Deposit Fund \$22,000.00 for a total of all funds \$7,370,362.06.

**Motion To Adopt Ordinance 2017-020:** **Fark**  


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**Second By:** **Gloyeske**  


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**Votes were:**

<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>
<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
<b>Devine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>

**NEW BUSINESS:**

- b. **RESOLUTION 2017-020** – A Resolution Amending The Solar Project Lease Agreement With DG AMP Solar, LLC And Authorizing The Village

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: December 11, 2017

Page 2 of 4

#### **Administrator To Execute The First Amendment To The Solar Project Lease Agreement, And Declaring An Emergency.**

This resolution authorizes the Village Administrator to execute the First Amendment to Solar Project Lease Agreement with DG AMP Solar, LLC. The legal descriptions attached to the lease as Exhibits A, A-1, A-2, and A-3 are incorrect and shall be replaced and redescrbed as stated in the amendment because they contain encroachments upon existing easements.

<b><i>Motion To Suspend The Three Reading Rule:</i></b>				<b>Devine</b>
<b><i>Second By:</i></b>				<b>Wahrer</b>
<b><i>Votes were:</i></b>	<b>Woodruff</b>	<b>Aye</b>	<b>Elchert</b>	<b>Aye</b>
	<b>Fark</b>	<b>Aye</b>	<b>Devine</b>	<b>Aye</b>
	<b>Gloyeske</b>	<b>Aye</b>	<b>Wahrer</b>	<b>Aye</b>

<b><i>Motion To Adopt Resolution 2017-020:</i></b>				<b>Woodruff</b>
<b><i>Second By:</i></b>				<b>Elchert</b>
<b><i>Votes were:</i></b>	<b>Elchert</b>	<b>Aye</b>	<b>Fark</b>	<b>Aye</b>
	<b>Devine</b>	<b>Aye</b>	<b>Gloyeske</b>	<b>Aye</b>
	<b>Wahrer</b>	<b>Aye</b>	<b>Woodruff</b>	<b>Aye</b>

#### **COMMITTEE REPORTS:**

*Finance Committee:* No Report

*Utility Committee:* No Report

*Wage & Benefits Committee:* No Report

*Safety Committee:* Elchert stated that the committee met just prior to this meeting. The Police Department has a Christmas Party this past Saturday. Elchert and Klopfenstein stated that it was a nice gathering and that they got to meet the families of the other Officers.

*Public Property Committee:* No Report

#### **2018 COUNCIL ROSTER & COMMITTEE LISTING:**

Klopfenstein stated that he has talked with Barry Elliott, who has agreed to serve another year on the Fire Fighter’s Dependency Board. Klopfenstein stated that Craig Halberstadt was appointed to fill Dick Regula’s vacated seat on the Planning Commision. Klopfenstein stated that he has talked with Halberstadt and he has agreed to serve a six year term on the Planning Commission Committee. Klopfenstein also spoke with Linda Wahrer who has agreed to serve another five year term on the Parks & Recreation Committee. Klopfenstein then stated that he and Ryan Woolley have talked and Ryan has agreed to serve on the Tax Board of Review committee for a three year term. Metz stated that the newly appointed Economic Development Director will take his seat on the Community Improvement Corporation Committee at the beginning of the year.

<b><i>Motion to appoint Barry Elliott to the Fire Fighter’s Dependency Board for a one year term, appoint Craig Halberstadt to the Planning Commission for a six year term, appoint Linda Wahrer to the Parks &amp; recreation Board for a five year term, and appoint Ryan Woolley to the Tax Board of Review for a three year term.</i></b>				<b>Gloyeske</b>
<b><i>Second By:</i></b>				<b>Elchert</b>
<b><i>Aye:</i></b>	<b>5</b>	<b><i>Nay:</i></b>	<b>0</b>	<b><i>Motion Carried</i></b>
	<b>Wahrer abstained from the vote.</b>			

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

Held: December 11, 2017

Page 3 of 4

***Motion to create the Economic Development Director position and appoint Ed Maxwell to that position effective January 1, 2018.***

Wahrer

***Second By:***

Devine

Aye:

6

Nay:

0

Motion Carried

#### **ADMINISTRATOR'S REPORT: December 11, 2017**

##### **Electric Department**

- Temporary electric line movement for 2018 West Pike Street culvert replacement
- Completed interconnection at solar field
- Christmas tree and decorations put up
- Met with Freytag and Associates on new Vehicle Storage Facility

##### **Street Department**

- Leaf pick-up
- Readied trucks for snow season
- Met with Freytag and Associates on new Vehicle Storage Facility

##### **Water/Wastewater Departments**

- Normal Operations
- Media in all four filters cleaned and working fine
- Met with Freytag and Associates on new Vehicle Storage Facility

##### **Parks Department**

- Normal Operations
- Met with Freytag and Associates on new Vehicle Storage Facility

##### **Administrator**

- ☺ Working on 2018 Appropriation Budget
- ☺ WASG webinar for 2018 electric purchases
- ☺ LEPC Boarding meeting
- ☺ Met with Vectren on the stand-by generator at Water Treatment Plant
- ☺ Met with Freytag and Associates on new Vehicle Storage Facility
- ☺ Met with Sawvel and Associates and have the Design Engineers down to two
- ☺ School will do the dedication of Tiger Trail at their next meeting
- ☺ Administrator Metz will be on vacation next week, December 18<sup>th</sup> thru December 22<sup>nd</sup>.

#### **CHIEF'S REPORT:**

*Police Chief:* No Report

*Fire Chief:* No Report

#### **CITIZEN COMMENT:**

No Comments

#### **OTHER BUSINESS:**

Wren drew Council members attention to the Estimated Resources document that was placed in front of them. Wren stated that this is a draft copy presented to Council members that reflects current year-to-date 2017 revenue numbers and preliminary revenue projections for fiscal year 2018. Wren stated that with the revenues that have been

# COUNCIL MEETING

## VILLAGE OF JACKSON CENTER

### REGULAR SESSION

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Page 4 of 4

received this year and the fund balances that we meet the state requirement with our appropriation amounts for each fund. Wren also drew Council members attention to the Revenue Trend report that reflects year-to-date receipts for each revenue account code. This report also reflects year-to-date revenue numbers for calendar years 2012 through 2016. Wren stated that she uses this report to arrive at the estimated revenues for the coming year.

**EXECUTIVE SESSION:**

<b>Motion To Enter Into Executive Session For The Purpose Of Discussing The Employment Of A Public Employee:</b>	<b>Fark</b>
<b>Second By:</b>	<b>Woodruff</b>
<b>Votes were:</b>	
Fark	Aye
Gloyeske	Aye
Woodruff	Aye
Devine	Aye
Wahrer	Aye
Elchert	Aye
<b>Time Executive Session Entered:</b>	<b>7:24 p.m.</b>
<b>Mayor Klopfenstein Declared Executive Session Concluded at:</b>	<b>7:45 p.m.</b>

**UNSCHEDULED BUSINESS:**

No Other Business

**ADJOURNMENT:**

*There being no other business to come before Council.*


<b>Motion To Adjourn:</b>	<b>Gloyeske</b>
<b>Seconded By:</b>	<b>Devine</b>
<b>Aye:                   6                   Nay:                   0</b>	<b>Motion Carried</b>

The meeting adjourned until December 18, 2018 at 7:00 p.m. at the Council Chambers.



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Beverly A. Wren, Fiscal Officer



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Scott Klopfenstein, Mayor

*All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.*