

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: November 27, 2017

Page 1 of 5

INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 p.m.	Session End: 8:43 p.m.	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present: Bruce Metz Village Administrator
Bev Wren Fiscal Officer
Chuck Wirick Police Chief

Visitors Present: Matt Clayton Sidney Daily News
Aaron Heilers Running for 84th Ohio House Of Representatives

MOTION TO EXCUSE FROM ATTENDANCE:

Motion To Excuse Leisha Elchert From Attendance:

Motion To Excuse From Attendance:	Fark
Seconded By:	Gloyeske
Aye: 5	Nay: 0
Motion Carried	

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The November 13, 2017 Regular Council Meeting: Motion To Accept The Minutes As Pre-Read

Seconded By:	Wahrer
Aye: 5	Nay: 0
Motion Carried	

Draft Minutes As Pre-Read From The November 20, 2017 Special Council Meeting: Motion To Accept The Minutes As Pre-Read

Seconded By:	Devine
Aye: 5	Nay: 0
Motion Carried	

APPROVAL OF FINANCIAL REPORT:

Finance Committee met just prior to this meeting. With all of the projects going on within the Village it is skewing our income and expenditure numbers. Income tax receipts for the month of October were \$98,581.00 which was about \$11,000 more than October of last year. Our Y-T-D revenue exceeds expenditures by more than \$61,000.

Motion To Accept The October Financial Report As Presented:

Motion To Accept:	Woodruff
Seconded By:	Gloyeske
Aye: 5	Nay: 0
Motion Carried	

PRE-SCHEDULED:

- a. Aaron Heilers, running for 84th District Ohio House of Representatives

Mr. Aaron Heilers introduced himself to Council and expressed his appreciation for the opportunity to be here to introduce himself. Keith Faber is currently in the seat that Aaron is running for. He will be on the ballot in May running for this seat. Aaron graduated from Houston High School, went to The Ohio State University and moved back to the area. Aaron has served on several committees and is Treasurer for the Shelby County Republican

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: November 27, 2017

Page 2 of 5

Party. Aaron explained he is running because we need more common sense in our government and grounded people representing us and someone that has a deeper understanding of our agricultural heritage and how important it is to our economy and culture of who we are. Aaron also said we need someone who is from this area who is passionate about Shelby County and West Central Ohio. The most important job as a Representative is to be your voice in Columbus and the issues you are facing and not Columbus telling your town what to do. I am here to get feed back on things you are seeing that could be done better in that relationship with State Government.

Administrator Metz commented that we are tired of being told to do more with less.

Member Attendance:

Leisha Elchert arrived at the meeting at 7:11 p.m.

OLD BUSINESS:

- a. **ORDINANCE 2017-019** – An Ordinance Establishing Job Classifications And Rates For All Employees Of The Village Of Jackson Center, Shelby County, State Of Ohio And Declaring An Emergency. *Third Reading*

The Wage and Benefits Committee met on Monday, September 18th and is recommending the following revisions to this ordinance: 1) that a cell phone stipend be established for eligible part time employees of \$20 a month and eligible full time employees of \$40 a month beginning January 1, 2018; 2) adjust the maximum amount to be spent on part time Police Department compensation to \$27,040 for 2018; 3) recommendation of an increase in the salary for the Zoning Enforcement Officer from \$2,000 annually to \$5,000 annually; 4) recommendation of an increase of the Mayor’s salary with the beginning of a new term from \$4,500 annually to \$6,000 annually; 5) recommendation of an increase in Council salary at the beginning of a new term from \$2,000 annually to \$3,000 annually; 6) recommendation of an increase of the Fiscal Officer’s salary from \$3,844.41 annually to \$5,000 annually; 7) recommendation of an increase of the Assistant Fire Chief salary from \$1,030 annually to \$1,080 annually; 8) recommendation of an increase of the Deputy Fire Chief salary from \$1,030 annually to \$1,080 annually; 9) recommendation of a cost of living increase of two percent to be determined sometime in 2018. All of the recommended revisions would become effective on January 1, 2018. Meet with Wage & Benefit Committee right after this meeting.

Dr. Ken Gloyeske made a recommendation to raise Mr. Metz one step on the payscale effective the first of the year. Mrs. Elchert is in favor of the recommendation.

Motion To Increase The Village Administrator’s Salary One Step:				Gloyeske
Seconded By:				Wahrer
Aye:	6	Nay:	0	Motion Carried

Motion To Adopt Ordinance 2017-019:				Gloyeske
Second By:				Woodruff
Votes were:	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
	Devine	Aye	Gloyeske	Aye

- b. **ORDINANCE 2017-020** – An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The Village Of Jackson Center, In Shelby County, And State Of Ohio, During The Fiscal Year Ending December 31, 2018 And Declaring An Emergency. *Second Reading*

This is the first presentation of the appropriation budget for Fiscal Year 2018. To date, the total of all funds is \$7,349,929.77. The breakdown is as follows: General Fund \$1,223,837.25; Street Construction, Maintenance, and Repair \$132,805.20; State Highway Fund \$17,000; Income Tax Revenue Fund \$1,441,689.50; Community Reinvestment Fund

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: November 27, 2017

Page 3 of 5

\$1,500; Fire Engine Fund \$25,000; Police Explorer Fund \$550; Note Retirement Fund \$169,768.74; Capital Improvement Fund \$449,885.38; General Improvement Fund \$190,118.38; Water Operating Fund \$380,668.89; Sewer Operating Fund \$506,304.77; Electric Operating Fund \$2,724,991.66; Refuse Operating Fund \$59,810; Enterprise Deposit Fund \$22,000; Enterprise On Account Clearing Fund \$4,000.

Administrator Metz went over the following items of interest with Council members: General Fund Police – office computers, cruiser, cruiser fund; General Fund Fire – garage doors, increased funds in training; General Fund – moved entire pool fund into the General Fund, added supplies and materials from both the Capital and General Improvement Funds, added a Laborer for the Parks Department to help mow and spray, added Economic Development Director, added an additional employee for the Street Department; State Highway Fund – increase for street sign upgrades; Fire Engine Fund – reduced the appropriations with the completion of the radio project; General Improvement Fund – equipment to be purchased: gator, lawn mower for the Parks Department, new tee ball fields at Walley Byam Memorial Park; Water Operating Fund – cost of service study, hydro excavator grant, do not have media cleaning, generator project in budget yet; Sewer Operating Fund – cost of service study, hydro excavator grant, cabinets and counter for new lab building; Electric Operating Fund – sub station lot purchase, hydro excavator grant.

This Ordinance Will Stand As A Second Reading.

NEW BUSINESS:

- a. **ORDINANCE 2017-022** – An Ordinance Authorizing Certain Adjustments In The 2017 Annual Appropriations Of Public Funds For The Village Of Jackson Center During The Fiscal Year Ending December 31, 2017 And Declaring An Emergency.

This ordinance will amend the 2017 appropriations within the Income Tax Revenue Fund so that the three percent retainer fee for income tax collections can be accounted for. The Village has depleted the existing appropriations for this purpose, which is a good thing.

<i>Motion To Suspend The Three Reading Rule:</i>				Fark
<i>Second By:</i>				Elchert
<i>Votes were:</i>	Woodruff	Aye	Elchert	Aye
	Fark	Aye	Devine	Aye
	Gloyeske	Aye	Wahrer	Aye

<i>Motion To Adopt Resolution 2017-015:</i>				Woodruff
<i>Second By:</i>				Gloyeske
<i>Votes were:</i>	Elchert	Aye	Fark	Aye
	Devine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye

COMMITTEE REPORTS:

- Finance Committee:*** No Report
- Utility Committee:*** No Report
- Wage & Benefits Committee:*** No Report
- Safety Committee:*** No Report
- Public Property Committee:*** No Report

Committee Listing for 2018: Mayor Klopfenstein then brought the 2018 Council Committee Listing to the attention of Council members. Mayor Klopfenstein will need to

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: November 27, 2017

Page 4 of 5

Speak with individuals regarding their interest in serving on the Fire Fighters Dependency Board. Klopfenstein stated that we will need to appoint Craig Halberstadt to the Planning Commission at our next meeting for a six year term. Klopfenstein stated that he will also speak with Linda Wahrer regarding her interest in serving on the Parks and Recreation Board.

ADMINISTRATOR'S REPORT: November 27, 2017

Electric Department

- Electric line temporary movement for 2018 West Pike Culvert Replacement Project
- Nathan attended training at AMP
- We have a crane coming tomorrow to install the transformer for Casey's
- Need to make the interconnection from the Solar Field to our system.

Street Department

- Leaf pickup
- Sweep streets
- Readied trucks for snow season
- Hauled salt
- Installed new 2" water line into Curly's

Water/Wastewater Departments

- Normal Operations
- Media in two filters cleaned and working fine
- Started cleaning media in final two filters today

Parks Department

- Normal Operations

Administrator

- ☺ Working on 2018 Appropriation Budget
- ☺ Attended LEPC subcommittee meeting
- ☺ Chief Wirick and I met with Verizon on phone plan for the Police Department
- ☺ Cyber security webinar
- ☺ Met with Chief Davis on Fire Department budget
- ☺ Attended AFEC meeting via conference call
- ☺ Spoke on Economic Development at Plastipak Leadership Program Class
- ☺ Working on getting everything finalized for the end of the year

CHIEF'S REPORT:

Police Chief: No Report

Fire Chief: No Report

CITIZEN COMMENT:

None

OTHER BUSINESS:

None

EXECUTIVE SESSION:

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: November 27, 2017

Page 5 of 5

**Motion To Enter Into Executive Session for the Purpose Of Discussing
The Employment Of A Public Employee:** **Gloyeske**

Second By: **Elchert**

Votes were:	Fark	Aye	Devine	Aye
	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye	Elchert	Aye

Time Executive Session Entered: **7:47 p.m.**

Mayor Klopfenstein Declared Executive Session Concluded at: **8:40 p.m.**

UNSCHEDULED BUSINESS:

Rescue Board Representative: Mayor Klopfenstein stated that we need to pick a representative to fill a position on the Anna Rescue Board effective the first of the year.

ADJOURNMENT:

There being no other business to come before Council.

Motion To Adjourn: **Gloyeske**

Seconded By: **Woodruff**

Aye:	6	Nay:	0	Motion Carried
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The meeting adjourned until December 11, 2017 at 7:00 p.m. at the Council Chambers.



Beverly A. Wren, Fiscal Officer



Scott Klopfenstein, Mayor

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.