

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: November 13, 2017

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 p.m.	Session End: 7:39 p.m.	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present:

Bruce Metz	Village Administrator
Bev Wren	Fiscal Officer
Chuck Wirick	Interim Police Chief
Taryn Douglas	Assistant to the Village Solicitor
Jerry Davis	Fire Chief
Hiro Valor Dvor	K-9 Officer

Visitors Present:

APPROVAL OF MINUTES:

**Draft Minutes As Pre-Read From The October 23, 2017 Regular Council Meeting:
Motion To Accept The Minutes As Pre-Read**

Seconded By:	Gloyeske
Aye:	Elchert
6	Motion Carried
Nay:	
0	

PRE-SCHEDULED:

- a. None

OLD BUSINESS:

- a. **ORDINANCE 2017-019** – An Ordinance Establishing Job Classifications And Rates For All Employees Of The Village Of Jackson Center, Shelby County, State Of Ohio And Declaring An Emergency. **Second Reading**

The Wage and Benefits Committee met on Monday, September 18th and is recommending the following revisions to this ordinance: 1) that a cell phone stipend be established for eligible part time employees of \$20 a month and eligible full time employees of \$40 a month beginning January 1, 2018; 2) adjust the maximum amount to be spent on part time Police Department compensation to \$27,040 for 2018; 3) recommendation of an increase in the salary for the Zoning Enforcement Officer from \$2,000 annually to \$5,000 annually; 4) recommendation of an increase of the Mayor’s salary with the beginning of a new term from \$4,500 annually to \$6,000 annually; 5) recommendation of an increase in Council salary at the beginning of a new term from \$2,000 annually to \$3,000 annually; 6) recommendation of an increase of the Fiscal Officer’s salary from \$3,844.41 annually to \$5,000 annually; 7) recommendation of an increase of the Assistant Fire Chief salary from \$1,030 annually to \$1,080 annually; 8) recommendation of an increase of the Deputy Fire Chief salary from \$1,030 annually to \$1,080 annually; 9) recommendation of a cost of living increase of two percent to be determined sometime in 2018. All of the recommended revisions would become effective on January 1, 2018. Meet with Wage & Benefit Committee right after this meeting.

This Ordinance Will Stand As A Second Reading.

NEW BUSINESS:

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- a. **ORDINANCE 2017-020** – An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The Village Of Jackson Center, In Shelby County, And State Of Ohio, During The Fiscal Year Ending December 31, 2018 And Declaring An Emergency. **First Reading**

This is the first presentation of the appropriation budget for Fiscal Year 2018. To date, the total of all funds is \$7,246,744.44. The breakdown is as follows: General Fund \$1,147,479.37; Street Construction, Maintenance, and Repair \$140,439.75; State Highway Fund \$17,000; Income Tax Revenue Fund \$1,441,689.50; Community Reinvestment Fund \$1,500; Fire Engine Fund \$25,000; Police Explorer Fund \$550; Note Retirement Fund \$169,768.74; Capital Improvement Fund \$449,885.38; General Improvement Fund \$191,118.38; Water Operating Fund \$375,965.89; Sewer Operating Fund \$500,944.77; Electric Operating Fund \$2,683,632.66; Refuse Operating Fund \$75,770; Enterprise Deposit Fund \$22,000; Enterprise On Account Clearing Fund \$4,000.

This Ordinance Will Stand As A First Reading.

- b. **ORDINANCE 2017-021** – An Ordinance Authorizing The Village Administrator To Enter Into Contracts For The Furnishing Of Fire Protection To Territory Outside The Village Limits And Declaring An Emergency.

This is the annual Stokes Township Fire Contract that we do every year. This contract has not changed from last year. The ordinance tonight is to authorize the Village Administrator to enter into a contract for calendar year 2018. The contract is an annual sum equal to one point six (1.6) mills on the tax evaluation of the Township, less county auditor fees.

Motion To Suspend The Three Reading Rule:				Fark
Second By:				Elchert
Votes were:	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye

Motion To Adopt Ordinance 2017-021:				Woodruff
Second By:				Gloyeske
Votes were:	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye

- c. **FIRE DEPARTMENT APPOINTMENTS** – Matthew Cooper, Garret Lotz, David Schwartz and Dustin Ware

After completing all of their required training, Mr. Matthew Cooper, Mr. Garret Lotz, Mr. Davis Schwartz and Mr. Dustin Ware are being presented this evening for permanent appointment to the Jackson Center Fire Department. They have all completed their probation period and live burn and are ready for appointment.

Motion To Permanently Appoint Matthew Cooper, Garret Lotz, David Schwartz and Dustin Ware to the Jackson Center Fire Department:				Gloyeske
Seconded By:				Wahrer
Aye:	6	Nay:	0	Motion Carried

COMMITTEE REPORTS:

- Finance Committee:* No Report
- Utility Committee:* No Report
- Wage & Benefits Committee:* No Report

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Safety Committee: No Report

Public Property Committee: No Report

ADMINISTRATOR'S REPORT: November 13, 2017

Electric Department

- Electric line temporary movement for 2018 West Pike Culvert Replacement, project will start in February and the road will be closed for a month. ODOT will be reimbursing us for our cost of moving the pole line.
- David had Budget meeting with Bruce
- Safety meeting
- David and Bruce meeting at AMP on Standby Generation
- Solar Field project is going well, hope to be producing power by the end of the year.

Street Department

- Painting curbs and installing new signs at the school
- Leaf Pickup
- Safety meeting
- Rick had Budget meeting with Bruce

Water/Wastewater Departments

- Normal Operations
- Safety meeting
- Braden, Drew, and Bruce attended Lab Training at Sidney Wastewater Treatment Plant
- Met with Ohio EPA on Wellhead Protection Area
- Braden had Budget meeting with Bruce
- Will begin cleaning two of the filters at the Water Treatment Plant tomorrow.

Parks Department

- Normal Operations
- Safety meeting
- Met with Ohio EPA on Wellhead Protection Area
- Dwaine had Budget meeting with Bruce

Administrator

- ☺ Working on 2018 Appropriation Budget
- ☺ Met with Ohio EPA on Wellhead Protection Area
- ☺ Attended EMA Board meeting
- ☺ Safety meeting
- ☺ Attended Hazmat Open House with Chief Wirick
- ☺ Bev and I met with Access Engineering to work on closing out of some of the past years projects and to go over the numbers for next year's projects.
- ☺ Would like to meet with the Utility Committee next Monday at 6:30 p.m. to go over Utility Policy.

CHIEF'S REPORT:

Police Chief: Chuck has completed some research on new computers for the cars and we have asked him to do a little bit more research. The current laptop is five years old. Chuck will be talking with the City of Sidney PD to find out what

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they are using. The Police Department would like to purchase two new laptops for the cruisers and will also explore lease options available for the computers.

Fire Chief: No Report

CITIZEN COMMENT:

No Comment

OTHER BUSINESS:

No Other Business

EXECUTIVE SESSION:

<i>Motion To Enter Into Executive Session For The Purpose Of Discussing The Employment Of A Public Employee:</i>	Fark
<i>Second By:</i>	Wahrer
Votes were: Elchert	Aye Fark Aye
DeVine	Aye Gloyeske Aye
Wahrer	Aye Woodruff Aye
<i>Time Executive Session Entered:</i>	7:23 p.m.
<i>Mayor Klopfenstein Declared Executive Session Concluded at:</i>	7:38 p.m.

UNSCHEDULED BUSINESS:

No Unscheduled Business


ADJOURNMENT:

There being no other business to come before Council.

<i>Motion To Adjourn:</i>	Gloyeske
<i>Seconded By:</i>	Wahrer
<i>Aye: 6 Nay: 0</i>	<i>Motion Carried</i>

The meeting adjourned until November 27, 2017 at 7:00 p.m. at the Council Chambers.


 Beverly A. Wren, Fiscal Officer


 Scott Klopfenstein, Mayor

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.