

COUNCIL MEETING

VILLAGE OF JACKSON CENTER

REGULAR SESSION

Held: September 25, 2017

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INVOCATION / PLEDGE OF ALLEGIANCE:

Called To Order By: Scott Klopfenstein	Session Begin: 7:00 p.m.	Session End: 8:05 p.m.	Session Location: Council Chambers
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MEMBERS AND VISITORS IN ATTENDANCE:

Dr. Ken Gloyeske	Present	Mr. Larry Wahrer	Present
Mrs. Karen Woodruff	Present	Mrs. Leisha Elchert	Present
Mr. Jesse Fark	Present	Mr. James DeVine	Present

Employees Present:	Village Administrator
Bruce Metz	Fiscal Officer
Bev Wren	Interim Police Chief
Chuck Wirick	

Visitors Present:	Sidney Daily News
Matt Clayton	

APPROVAL OF MINUTES:

Draft Minutes As Pre-Read From The September 11, 2017 Regular Council Meeting:
Motion To Accept The Minutes As Pre-Read *Elchert*

Seconded By: *Gloyeske*

Aye: 6 *Nay:* 0 *Motion Carried*

APPROVAL OF FINANCIAL REPORT:

Wahrer stated that the month of August brought both a smile and a frown to Bruce's face. We had several large bills which were responsible for our deficit. The month-to-date revenues were \$90,077 less than our month-to-date expenditures. However, revenues are up 16.73% more than last year and our ending cash balance is 4.45% greater than last year at this time. The Village paid the 3rd and 4th invoices on the Bambi Project of \$144,006.58 which once submitted, the Village will receive reimbursment for. The Village also made a payment to Tom's Construction to relocate the sanitary sewer main on Jerry Drive. Wahrer stated, even with all of this, all in all the Village is still doing pretty well financially.

Motion To Accept The August Financial Report As Presented:

Motion To Accept: *Gloyeske*

Seconded By: *Woodruff*

Aye: 6 *Nay:* 0 *Motion Carried*

PRE-SCHEDULED:

- a. None

OLD BUSINESS:

- a. **RESOLUTION 2017-017** – A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor. **Third Reading**

Each year the Shelby County Auditor's Office estimates the amount of monies that will be generated by the levies that are in place for the Village. For the fiscal year 2018, the Shelby County Auditor is estimating that the Village will receive \$44,472 for the Inside 10 Mill Limitation levy at a rate of 2.0 mills. Also, for the fiscal year 2018, the Shelby County Auditor is estimating that the Village will receive \$43,559 for the Outside 10 Mill Limitation levy at a rate of 2.0 mills that was passed by voters in November, 2013. By passing this resolution Council accepts the amounts and rates that have been determined by the Budget Commission and authorizes the necessary tax levies and certifying them to

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the County Auditor. This resolution must be returned to the Shelby County Auditor by October 1, 2017.

<i>Motion To Adopt Resolution 2017-017:</i>				<i>Elchert</i>
<i>Second By:</i>				<i>DeVine</i>
Votes were:	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye

NEW BUSINESS:

- b. **ORDINANCE 2017-018** – An Ordinance Authorizing The Village Administrator To Enter Into A Real Estate Purchase Agreement With Airstream, Inc. And Agreement With The Jackson Center Community Improvement Corporation Concerning Said Real Estate Purchase Agreement And Declaring An Emergency.

This Ordinance will authorize the Village Administrator to enter into a Real Estate Purchase Agreement with Airstream, Inc. and an Agreement with the Jackson Center Community Improvement Corporation regarding the same real estate. The Village currently owns 11.994 acres of ground located on Jerry Drive and no longer requires it for public use. The Village will transfer and assign its interest in the real estate to the CIC who will in turn transfer/sell the real estate to Airstream, Inc. Airstream, Inc. will then purchase the real estate from the CIC. The CIC will then pay the Village \$83,958 for the property.

<i>Motion To Suspend The Three Reading Rule:</i>				<i>Wahrer</i>
<i>Second By:</i>				<i>Fark</i>
Votes were:	Woodruff	Aye	Elchert	Aye
	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye

<i>Motion To Adopt Ordinance 2017-018:</i>				<i>Woodruff</i>
<i>Second By:</i>				<i>Fark</i>
Votes were:	Elchert	Aye	Fark	Aye
	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye

- c. **RESOLUTION 2017-018** – A Resolution Authorizing The Village Administrator Of The Village Of Jackson Center To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/Or Local Transportation Improvement Program(s) And To Execute Contracts As Required And Declaring An Emergency.

This resolution authorizes the Village Administrator to apply to the Ohio Public Works Commission for funds to make capital improvements to miscellaneous streets in the Village. The State Capital Improvement Program and Local Transportation Improvement Programs both provide financial assistance to political subdivisions for capital improvements to public infrastructure. This resolution also authorizes the Village Administrator to enter into any agreements that may be necessary and appropriate for obtaining this financial assistance. New water main on College, new catch basin on Jackson and College Streets and paving. Will be approximately \$800,000 in grant money. Work would not start until 2019.

<i>Motion To Suspend The Three Reading Rule:</i>				<i>Gloyeske</i>
<i>Second By:</i>				<i>DeVine</i>
Votes were:	Fark	Aye	DeVine	Aye
	Gloyeske	Aye	Wahrer	Aye
	Woodruff	Aye	Elchert	Aye

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Motion To Adopt Resolution 2017-018:

Woodruff

Second By:

Wahrer

Votes were:	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye

COMMITTEE REPORTS:

Finance Committee: No Report

Utility Committee: No Report

Wage & Benefits Committee: Councilman Gloyeske gave a report from their Wage & Benefits Committee Meeting held on September 18th. The committee reviewed a number of items. We reviewed the cell phone policy. Currently the employees pay 25% of the base plan. We discussed and approved the Village paying \$40.00 a month for full time and \$20.00 a month for part time employees and the employee may choose which cell phone plan and also choose their cellphone provider. Part time Police Officer pay. Drop the part time hours from 60 to 40 to occur in 2018 with the hiring of a full time police officer. Then compensation for various positions was discussed. The Wage and Benefit Committee will recommend a cost of living increase of 2% for employees to be determined sometime in 2018. Recommended an Increase in the Zoning Enforcement Officer's salary from \$2000 to \$5000 based on the amount of work he has been doing and the excellent job he has been doing and the comparison of what zoning officers in other like villages are compensated. The Wage and Benefit Committee is recommending a \$1500 increase in the Mayor's salary to \$6000 effective at the start of the next Mayor's term. Recommended Council's pay to increase from \$2,000 to \$3,000 annually effective at the start of the council member's next term. Recommended the Fiscal Officer's salary to increase from \$1,155.59 to \$5,000 annually effective January 1, 2018. Recommending the Assistant and Deputy fire chiefs pay to be increased \$50 a year to \$1,080 annually effective Jan. 1st, 2018. The Fire Chief's salary will be tied in with the 2% cost of living increase for employees to be determined sometime in 2018. The above recommendations will be presented to Council as part of a pay ordinance package to be voted on by council.

Safety Committee: No Report

Public Property Committee: No Report

ADMINISTRATOR'S REPORT: September 25, 2017

Electric Department

- Working on Lighting Project on Davis, Linden and South Streets

Street Department

- Crack Sealing
- Street Sweeping

Water/Wastewater Departments

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- Normal Operations

Parks Department

- Normal Operations

Administrator

- ☺ Working on all Projects
- ☺ Attended Village Administrators meeting
- ☺ Attended Wage & Benefits Committee meeting
- ☺ Working on 2018 Appropriation Budget
- ☺ The radar will be adjusted at the Airstream Drive traffic light.
- ☺ The village received the grant money from EcoSmart Choice for \$14,169.00 so we can move forward with planting trees at our new park. The village entered into an agreement with Kah's Nursery for 56 trees to be planted and should be in this fall. This will be a nice touch to the new park.
- ☺ Moved job trailers in for the solar field and sent their tickets in to OUPS. Should start next week clearing trees.
- ☺ Irrigation at the park will begin tomorrow. Our crews are going to do the water and sewer and electric.
- ☺ Will be getting a quote for the pump for the detention pond.
- ☺ Casey's had some problems with their plumbing permits. Now opening date will be January. Still progressing.
- ☺ All new streets lights are up around the school and will come on tonight for the first time.
- ☺ New streets signs are in that will be going up around the school. Hamer Street parking lot will be cut in soon. Try to get curb poured on Hamer Street yet this fall.
- ☺ Opened bids for the 2008 bucket truck, we received four bids and the winning bid was C J Electric of McCartyville for \$42,650.

Mayor Klopfenstein then commended Administrator Metz on all the hard work accomplished this year and the rewards are visible as you look around our town. Mayor Klopfenstein thanked Metz for all the extra effort this summer.

CHIEF'S REPORT:

Police Chief: No Report

Fire Chief: No Report

CITIZEN COMMENT:

No Comments

OTHER BUSINESS:

Mayor Barhorst, ask Mayor Klopfenstein to attend the 12th Ohio Senate District Mayor's Meeting for a luncheon to be held at the Bridge in Sidney and Jobs Ohio will be the speaker. The Mayor will attend this meeting. Next Monday Administrator Metz and Mayor Klopfenstein will be going to the Elected Officials Luncheon at the Oaks. Next Friday, Oct. 6th Mayor Klopfenstein and Interim Chief Wirick will attend Mayor's Court training.

EXECUTIVE SESSION:

Motion To Enter Into Executive Session for the Purpose of discussing The Purchase Or Sale Of Real Estate And The Employment Of A Public Employee.

Woodruff

Second By:

DeVine

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Votes were:	DeVine	Aye	Gloyeske	Aye
	Wahrer	Aye	Woodruff	Aye
	Elchert	Aye	Fark	Aye
<i>Time Executive Session Entered:</i>				7:30 p.m.
<i>Mayor Klopfenstein Declared Executive Session Concluded at:</i>				8:04 p.m.

UNSCHEDULED BUSINESS:

None

ADJOURNMENT:


There being no other business to come before Council.

<i>Motion To Adjourn:</i>				Gloyeske
<i>Seconded By:</i>				Wahrer
<i>Aye:</i>	6	<i>Nay:</i>	0	<i>Motion Carried</i>

The meeting adjourned until October 9, 2017 at 7:00 p.m. at the Council Chambers.



Beverly A. Wren, Fiscal Officer



Scott Klopfenstein, Mayor

All formal actions of the Council of Village of Jackson Center concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.