

# VILLAGE OF JACKSON CENTER

## Residential Utility Application and Tax Registration

Complete All **UNSHADED** Boxes

Service Address	Move In Date	Account No.
1st Occupant Name	SSN	DOB
PO Box Number/Mailing Address	Telephone #	
Email Address	DL #	Number of Occupants (Both adult & children)
Employer	Work Phone #	
2nd Occupant Name	SSN	DOB
Employer	Work Phone #	

Previous Address

I am **renting** this property. I understand that a deposit of \$300.00 is required in order to have service and this deposit does not bear interest. The deposit will be applied to the final bill when I have service disconnected. Any remaining deposit will be refunded.

I am **purchasing** this property **by land contract**. I understand that a deposit of \$300.00 is required to have service and this deposit does not bear interest. The deposit will be refunded after I become the owner of record, as determined by the real estate records maintained by the Shelby County Auditor.

I have purchased this property. I understand that I must provide a copy of the DEED to waive the deposit. I further understand that any unpaid bills remaining from prior owner(s) will be my responsibility.

**I, THE UNDERSIGNED HEREBY MAKE APPLICATION FOR ELECTRIC, WATER, SEWER AND RECYCLING SERVICE WITH THE VILLAGE OF JACKSON CENTER AND DO UNDERSTAND AND AGREE THAT:**

1. All Utility bills are due and payable by the **15th** of the month billed to avoid a 10% penalty.
2. Non-Payment of bills by the due date on the Delinquency Notice will result in discontinuance of service.
3. That in the case where I am purchasing a property, past due unpaid bills created by the prior occupants must be paid in full before utilities will be transferred, and that certain charges, if not paid, can and will be certified to the Shelby County Auditor for addition to the property taxes. At this time there is a past due bill at this address in the amount of \$\_\_\_\_\_. This is in addition to any current billings and final bills that may be issued.
4. That if I, my spouse, or any member of my household owes to the Village of Jackson Center any past due, delinquent bills, all of these bills must be paid in full before any service is provided at the above service address, and that if after this service is provided it is found that such bills do exist, said bills may be transferred and included on the initial or subsequent bill for a like service account. Such transferred bills, if unpaid, will be subject to the Utility's collections and disconnection procedures.
5. That my utility deposit will be returned, upon the Utility Clerk receiving notice that service is to be discontinued and all outstanding bills have been satisfied. ***(Part of the Utility Deposit may be used to satisfy final bill.) (This applies to residential deposits only.)***

Signature	Date
Signature	Date

**For Office Use Only**

( ) Move In Date    ( ) PO Box #    ( ) Drivers License    ( ) Cash or Ck# \_\_\_\_\_    ( ) Utility Deposit \$ \_\_\_\_\_

### SERVICE DISCONNECTION

Date of Disconnect	Forwarding Address	
Telephone Number	Signature	Date